

MINUTES

Meeting of the Board of Visitors
The College of William and Mary in Virginia

November 20-21, 2003

The Board of Visitors of The College of William and Mary in Virginia met in the Board Room in Blow Memorial Hall on the campus in Williamsburg on Thursday and Friday, November 20-21, 2003.

On Thursday, November 20, the Committee on Buildings and Grounds met in the Dean/Director's Conference Room in Watermen's Hall at the Virginia Institute of Marine Science, and the Richard Bland College Committee, the Committees on Development and Development and Alumni Affairs, Public Affairs and Economic Development and Student Affairs met in the Board Room and Board Conference Room in Blow Memorial Hall.

Those present were:

Hunter B. Andrews	Jeffrey L. McWaters
William P. Barr	Anita O. Poston
J. Peter Clements	Michael K. Powell
John W. Gerdelman	L. Clifford Schroeder, Sr.
Sarah I. Gore	Barbara B. Ukrop
Paul C. Jost	Henry C. Wolf
Susan A. Magill, Rector	Student representatives: Brian R. Cannon

Absent:	Thomas E. Capps	Suzann W. Matthews
	Lawrence S. Eagleburger	Joseph J. Plumeri, II

Others present were:

Timothy J. Sullivan	Karen R. Cottrell
P. Geoffrey Feiss	Edward C. Driscoll, Jr.
Dennis W. Cross	Michael J. Fox
Stewart H. Gamage	Michael L. Stump
Samuel E. Jones	William T. Walker, Jr.
Anna B. Martin	Richard A. Williamson
W. Samuel Sadler	Sandra J. Wilms

Also present were Richard Bland College Provost Anne-Marie McCartan, Dean of Administration and Finance Russell Whitaker and Director of Institutional Advancement Richard Rennolds; College of William and Mary Interim Dean of the Faculty of Arts and Sciences Barbara Watkinson, Dean of the School of Education Virginia McLaughlin and members of the William and Mary Faculty and Student Liaison Committees.

Rector Susan Magill convened the Board in the Board Room as a committee of the whole at 3:44 p.m. and welcomed new Board member Sally Gore.

In his opening remarks, President Sullivan reported on recent visits to campus by Governor Warner, the Secretary of Education and members of the legislature and announced that the Lord Botetourt Award had been presented to Delegate Vincent F. Callahan during the House Appropriations Committee retreat held in the University Center earlier in the week. The President shared his remarks to the House Appropriations Committee regarding a new way of doing

business in higher education. Following his presentation, President Sullivan introduced Secretary of Education Belle Wheelan, who briefly addressed the Board on the Governor's plans for the upcoming General Assembly session. Secretary Wheelan thanked the members of the Board for what they do to represent the needs of William and Mary. A brief discussion ensued.

At 4:16 p.m. the **Committee on Public Affairs and Economic Development** convened. Mr. Powell presided as chair.

Vice President for Public Affairs Stewart Gamage discussed the upcoming legislative session and Director of Government Relations Fran Bradford's legislative visits. She reviewed the Governor's education initiatives, the Alliance for Virginia's Students, Virginia 21 and other activities focusing on strengthening support for higher education and William and Mary. A brief discussion ensued regarding possible ways to enlist the support of those Virginians enrolled in the 529 pre-paid tuition plan. There being no further business, the Committee adjourned at 4:33 p.m.

Chair of the Committee on Academic Affairs William Barr introduced Provost P. Geoffrey Feiss, who reported on the entering freshman class. A brief discussion ensued.

Following his report, Provost Feiss introduced the Chair of the Faculty Liaison Committee, Professor of Chemistry Christopher Abelt, who reported on summer undergraduate research with the assistance of Biology Professor Lizabeth Allison and Chemistry Professor Lisa Landino and their student researchers, Eric Gauger and Kelly Kennett.

The **Committee on Student Affairs** convened at 5:20 p.m. In the absence of Ms. Matthews, Ms. Magill presided as chair.

Vice President for Student Affairs Sam Sadler provided an update on campus life, the campus radio station frequency change and reported on the recently completed Task Force report, which has been submitted to and accepted by President Sullivan. Mr. Sadler summarized the results and recommendations and noted that implementation of the recommendations has already begun. A brief discussion ensued.

Student Liaison Committee members Kirk Anderson, Lena Munasifi and Jacob Rooksby provided an update on the Student Assembly and the Office of Community Affairs, a proposal for self-scheduled exams and the Student Assembly staff recognition program.

The Board recessed at 5:55 p.m.

On Friday, November 21, the Board committees reconvened at 8:00 a.m. The Committees on Academic Affairs, Audit, Honorary Degrees, Financial Affairs and Athletics met in the Rector's Office, the Board Conference Room and the Board Room, prior to the full Board meeting.

At 11:05 a.m. the Rector convened the Board as a committee of the whole in the Board Room.

Those present were:

Hunter B. Andrews
William P. Barr
J. Peter Clements
John W. Gerdelman
Sarah I. Gore
Paul C. Jost
Susan A. Magill, Rector

Jeffrey L. McWaters
Anita O. Poston
Michael K. Powell
L. Clifford Schroeder, Sr.
Barbara B. Ukrop
Student Representative Brian R. Cannon

Absent: Thomas E. Capps
Lawrence S. Eagleburger
Suzann W. Matthews

Joseph J. Plumeri, II
Henry C. Wolf

Others present:

Timothy J. Sullivan
P. Geoffrey Feiss
Dennis W. Cross
Samuel E. Jones
Anna B. Martin
W. Samuel Sadler
Carolyn R. Cook

Edward C. Driscoll, Jr.
Michael J. Fox
David Frankel
Michael L. Stump
William T. Walker, Jr.
Richard A. Williamson
Sandra J. Wilms

Also present were Counsel to the Attorney General David E. Johnson; Richard Bland College President James B. McNeer, Provost Anne-Marie McCartan and Dean of Administration and Finance Russell Whitaker; College of William and Mary Interim Dean of the Faculty of Arts and Science Barbara Watkinson, Dean/Director of the School of Marine Science/Virginia Institute of Marine Science L. Donelson Wright, Dean of Libraries Connie Kearns McCarthy; and members of the Faculty Liaison Committee.

In the absence of Mr. Plumeri, Ms. Magill presided as chair of the **Committee on Athletics**.

Director of Athletics Terry Driscoll reported on the teams, discussed the Graduation Report and the Academic Profile for student-athletes in the freshman class and briefly reviewed upcoming special events. There being no further business, the Committee adjourned at 11:15 a.m.

Following a short break, the Rector called the meeting of the full Board to order in the Board Room at 11:20 a.m.

Those present were:

Hunter B. Andrews
William P. Barr
J. Peter Clements
John W. Gerdelman
Sarah I. Gore
Paul C. Jost
Susan A. Magill, Rector

Jeffrey L. McWaters
Anita O. Poston
Michael K. Powell
L. Clifford Schroeder, Sr.
Barbara B. Ukrop
Student Representative Brian R. Cannon

Absent: Thomas E. Capps Joseph J. Plumeri, II
Lawrence S. Eagleburger Henry C. Wolf
Suzann W. Matthews

Others present:

Timothy J. Sullivan	Edward C. Driscoll, Jr.
P. Geoffrey Feiss	Michael J. Fox
Dennis W. Cross	David Frankel
Stewart H. Gamage	Michael L. Stump
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Also present were Counsel to the Attorney General David E. Johnson; Richard Bland College President James B. McNeer, Provost Anne-Marie McCartan and Dean of Administration and Finance Russell Whitaker; College of William and Mary Interim Dean of the Faculty of Arts and Science Barbara Watkinson, Dean/Director of the School of Marine Science/Virginia Institute of Marine Science L. Donelson Wright, Dean of Libraries Connie Kearns McCarthy; and members of the Faculty Liaison Committee.

The Rector asked for any corrections to the minutes of the meeting on September 11-12, 2003. Hearing none, the Rector asked for a motion to approve the minutes. Motion was made by Mr. Powell, seconded by Mr. Schroeder and approved by voice vote.

In brief opening remarks, the Rector commended the hard work of College staff at both William and Mary and Richard Bland during and after Hurricane Isabel and led a round of applause in appreciation. The Rector recognized Associate Vice President for Public Affairs Bill Walker who introduced the 2003 annual video report for William and Mary.

At the conclusion of the video, the Rector moved that, pursuant to Section 2.2-3711.A.1., 2., 7., 8. and 10., of the Code of Virginia, the meeting be closed in order to discuss matters pertaining to specific personnel and the consideration of contracts; to receive briefings by staff members pertaining to actual or probable litigation; to discuss matters pertaining to gifts, bequests and fund raising activities and contracts for services; and the consideration of honorary degrees. Motion was seconded by Mr. Schroeder and approved by voice vote. The observers were asked to leave the room and the Board went into closed session at 11:45 a.m.

The Board reconvened in open session at 12:05 p.m. The Rector moved adoption of the **Resolution** certifying the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Mr. Clements and approved by roll call vote of the Board members by Secretary to the Board Michael Fox. (Certification **Resolution** is appended.)

Mr. McWaters reported for the Committee on Buildings and Grounds, noting that the Committee had met at VIMS and toured the campus to assess the hurricane damage. Following brief comments on the generosity of the late Ralph and Doris Piper Lamberson, Mr. McWaters moved the adoption of **Resolution 9**, Naming of the Building Housing The Joseph and Margaret

Muscarella Museum of Art Lamberson Hall in their honor. Motion was seconded by Mr. Gerdelman and approved by voice vote. (**Resolution 9** is appended.)

Mr. Clements reported for the Richard Bland College Committee, noting that the Committee had heard an update from Rickmond Engineering on the master site plan for the housing proposal. The Committee reviewed the work to date and discussed three concepts for the project.

President McNeer reported that the administration hoped to receive legislative permission to lease property to the Richard Bland College Foundation and proceed with the project in the spring. The President reported on the need to relocate the Computer Center due to flooding caused by the hurricane and reported on the status of the two bond projects. He noted that enrollment was at its highest level in the history of the College and stated that the increase in the number of presidential scholars over the last four years has helped to enhance the academic standing of Richard Bland. A brief discussion ensued.

Mr. Clements moved adoption of **Resolution 1**, Computer Center Relocation. Motion was seconded by Ms. Ukrop and approved by voice vote.

Mr. Andrews reported for the Committee on Financial Affairs, and moved the adoption of **Resolution 7**, Receipt of the Consolidated Financial Report of The College of William and Mary in Virginia and Richard Bland College for the Fiscal Year Ended June 30, 2003; and **Resolution 8**, Receipt of the Financial Report of the Intercollegiate Athletic Department for the Fiscal Year Ended June 30, 2003. Motion was seconded by Mr. McWaters and approved by voice vote.

Mr. Schroeder reported for the Committee on Development and Alumni Affairs and asked President Sullivan to announce a major corporate contribution to Swem Library. President Sullivan announced the award of a grant of \$160,000 from the Verizon Foundation in support of the Verizon Reference and Research Center, and thanked Bill Barr for his assistance in securing this funding. Following Mr. Barr's brief response, Mr. Schroeder reported that Executive Vice President Barry Adams had presented an analysis of fund raising for the Alumni Association and Vice President for Development Dennis Cross provided an update on the Campaign.

In the absence of Mr. Capps, Mr. McWaters reported for the Committee on Audit. He stated that Director of Internal Audit Michael Stump had reported on projects in process. Mr. McWaters asked for a motion to adopt **Resolution 6**, Approval of 2004 Internal Audit Work Plan. Motion was made by Mr. Clements, seconded by Ms. Ukrop and approved by voice vote.

Mr. Barr reported for the Committee on Academic Affairs and called for a motion to adopt **Resolution 2**, Appointments to Fill Vacancy in the Instructional Faculty; **Resolution 3**, Appointments to Fill Vacancies in the Administrative and Professional Faculty; and **Resolution 10**, Appointment to Fill A Vacancy in the Administrative Faculty, as discussed in closed session. Motion was made by Mr. Clements, seconded by Mr. Gerdelman and approved by voice vote. (**Resolution 10** is appended.)

Mr. Barr asked for a motion to adopt **Resolution 4**, College of William and Mary Strategic Plan 2004-2008; and **Resolution 5**, Virginia Institute of Marine Science Strategic Plan 2004-2008. Mr. Barr noted that the William and Mary Strategic Plan was reviewed through the State Council of Higher Education, while the VIMS= Strategic Plan was reviewed by the Secretary of Education.

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Motion was made by Mr. Schroeder, seconded by Mr. Andrews and approved by voice vote.

Ms. Magill moved the adoption of the report of the Committee on Honorary Degrees as given in closed session; namely, to confer the following honorary degrees at Charter Day on February 7, 2004:

The Honorable John H. Chichester (speaker) - Doctor of Public Service
President Emeritus Ronald E. Carrier - Doctor of Humane Letters
Dr. George W. Johnson - Doctor of Humane Letters
Lt. Gen. David D. McKiernan '72 - Doctor of Public Service

Motion was seconded by Ms. Ukrop and approved by voice vote, with Mr. Jost voting nay.

There was no old business.

Under new business, the Rector reported that she had appointed Bill Barr, Anita Poston and Michael Powell to serve as an ad hoc Bylaws/Meeting Review Committee, which Mr. Barr will chair, to review the bylaws and the agendas of board meetings. The Rector advised that the Committee would report in February and asked members to review the current Bylaws and forward suggestions to the Committee members.

The Rector moved that, pursuant to Section 2.2-3711.A.1., of the Code of Virginia, the meeting be closed in order to discuss matters pertaining to specific personnel and the consideration of contracts. Motion was seconded by Mr. Powell and approved by voice vote. All observers were asked to leave the room and the Board went into closed executive session at 12:25 p.m.

The Board reconvened in open session at 12:48 p.m. The Rector moved adoption of the **Resolution** certifying the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Mr. Barr and approved by roll call vote of the Board members by Secretary to the Board Michael Fox. (Certification **Resolution** is appended.)

The Rector moved that the annual salary for Richard Bland College President James McNeer be \$120,328. Motion was seconded by Mr. Schroeder and approved by voice vote.

The Rector moved that the annual salary for William and Mary President Timothy Sullivan be \$274,744. Motion was seconded by Mr. Schroeder and approved by voice vote.

There being no further business, the Board adjourned at 12:50 p.m.

Board of Visitors

November 21, 2003

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, '2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

AYES: **12**

NAYS: **0**

ABSENT DURING CLOSED SESSION:

 /s/ Susan A. Magill
Susan Aheron Magill
Rector of the College

**COLLEGE OF WILLIAM AND MARY
NAMING OF THE BUILDING HOUSING
THE JOSEPH AND MARGARET MUSCARELLE MUSEUM OF ART**

The late Ralph and Doris Piper Lamberson, of Williamsburg, Virginia, enjoyed, studied and collected art for many years and were active supporters of the Muscarelle Museum of Art. They played critical roles in developing the collections of the Museum over its 20-year history. Following her husband's death, Mrs. Lamberson remained an active and vital participant in the affairs of the Museum. Mrs. Lamberson was a founding member of the Council of the Muscarelle Museum, chair of the Museum Shop Committee and served as a member of the Board of Directors until her own death. Through the establishment of the Lamberson Endowment Fund which supports the operations of the Museum, Mr. and Mrs. Lamberson sought to secure for the Museum a prominent and lasting place in the lives of both students at the College and residents of the Williamsburg community.

In her will, Doris Piper Lamberson generously made certain specific bequests to and for the benefit of the College of William and Mary in Virginia and bequeathed the rest, residue and remainder of her estate to the Doris and Ralph Lamberson Endowment Fund for the benefit of the Joseph and Margaret Muscarelle Museum of Art at the College of William and Mary.

The naming of a building after friends and supporters of the College is among the highest honors the College can bestow. Ralph and Doris Lamberson's generous support over the years clearly warrants that type of honor. In recognition of the Lambersons magnificent gifts and their extraordinary commitment to the Joseph and Margaret Muscarelle Museum of Art, the President of the College hereby recommends to the Board of Visitors that the existing structure that houses the Museum be named Lamberson Hall.

THEREFORE, BE IT RESOLVED, That the Board of Visitors finds that the President's recommendation is consistent with the Board's Policy on Naming College Buildings and hereby names the existing structure that houses the Joseph and Margaret Muscarelle Museum of Art **LAMBERSON HALL**, and

BE IT FUTHER RESOLVED, That henceforth the Museum will be identified as **THE JOSEPH AND MARGARET MUSCARELLE MUSEUM OF ART AT LAMBERSON HALL**, with an appropriate and prominently placed plaque placed in the building to memorialize this designation and all written references to the site of the Museum so identified.

BE IT FINALLY RESOLVED, That a copy of this resolution be forwarded to The Honorable William L. Person, Jr., executor of the estate of the late Doris Piper Lamberson, with the request that it be shared with the members of the Lamberson family.

COLLEGE OF WILLIAM AND MARY
APPOINTMENT TO FILL A VACANCY IN THE
ADMINISTRATIVE FACULTY

A vacancy in the Administrative Faculty of the College of William and Mary has resulted because of resignations, terminations or the approval of additional authorized positions.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the appointment of the following individual to fill this position:

JOHN T. WELLS, Dean of the School of Marine Science and Director of the Virginia Institute of Marine Science, Professor of Marine Science with Tenure

B.S., Virginia Polytechnic Institute and State University, 1970

M.S., Old Dominion University, 1973

Ph.D., Louisiana State University, 1977

University of North Carolina at Chapel Hill

Director, Institute of Marine Sciences, 1993-2003

Professor, 1991-2003

Associate Professor, 1985-1990

Louisiana State University

Associate Professor, 1984-1985

Assistant Professor, 1979-1983

Postdoctoral Research Associate, 1978-1979

Board of Visitors

November 21, 2003

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VOTE

AYES: **12**

NAYS: **0**

ABSENT DURING CLOSED SESSION:

 /s/ Susan A. Magill
Susan Aheron Magill
Rector of the College