

Minutes  
**Professional Faculty Meeting**  
College of William and Mary  
Wednesday, April 11, 2007  
University Center's Tidewater A Meeting Room

I. Mary Molineux opened the meeting at 9:05 a.m. She outlined the agenda with guest speakers Geoff Feiss, Provost; Earleen O'Roark, Director of Human Resources; and Susan Grover, Director of Equal Opportunity.

a. Mary gave a summary of the executive board's efforts to date, including the formation of subcommittees to look at current policies and procedures in place for W&M's professional faculty; peer institutions' equivalent professional faculty organizations; education/outreach to encourage more professional faculty to participate in the organization; and technology, to oversee the webpages, listserv, and possible future discussion boards, etc.

b. She also introduced the 14 members of the initial Executive Board.

II. Geoff Feiss, Provost

a. Reaffirmed his support of the organization of professional faculty members on campus

b. Clarified the various groups of employees on campus

c. Defined Professional and Administrative Faculty positions

d. Explained his vision of this group's purpose

e. Offered advice to organize broadly so that voice can be heard on a regular basis

III. Earleen O'Roark, Human Resources Director

a. Provided handout on "The Act" (Restructuring at The College)

b. Facilitated a PowerPoint presentation on Restructuring

c. Noted Mary Molineux will initially represent professional faculty on the College's Restructuring Steering Committee

III. Susan Grover, Equal Opportunity Director

a. Noted that employees should get a voice in restructuring, not just managers.

b. Encouraged professional faculty to proceed with the organization and especially the compiling policies and procedures which affect us.

IV. Committee Reports

a. Peer Groups: Jobila Williams reported that UVA will serve as the model for establishing a W&M Professional Faculty group.

b. Policies and Procedures: Priscilla Case reported that this subcommittee will analyze what exists and what needs to be in place to have a clear understanding of policies and procedures for Professional Faculty.

c. Executive Committee: Mary Molineux acknowledged that the above groups will work collectively to draft by-laws to present at next meeting

V. The meeting was adjourned at 10:05 a.m.

Respectfully submitted by Tammy H. Currie

