COLLEGE OF WILLIAM AND MARY

INTERDEPARTMENTAL COMMUNICATION

From R. T. English, Jr. Date July 13, 1972

To President Graves

SUBJECT: Buildings and Grounds Committee Discussion

Reference is made to your memorandum of June 21 regarding the discussion that you had with the subject Committee after their tour of the campus.

For your information, I am enclosing herewith a copy of Mr. Cogle's letter of June 22 to Mr. T. N. P. Cutler, Manager of the local telephone company, Mr. Cutler's reply of July 11, and letter of July 11 from Mr. Jim Lyle, pointing out their problems with vandalism on campus.

R. T. English, Jr.
Vice President for Business Affairs

Enclosures
June 22, 1972

Mr. T. N. P. Cutler, Manager
C & P Telephone Company
Williamsburg, Virginia 23185

Dear Mr. Cutler:

The Buildings and Grounds Committee of the College Board of Visitors met recently, and, after an inspection of various campus buildings, the committee has made the following suggestions which involve telephones:

(1) The open telephones located on the dormitory halls (College extensions) should be replaced with the new type which has sound breakers on either side of the instrument, so that a person can talk on the telephone without his voice being heard all over the hall.

(2) There are some very old telephone booths in some dormitories which are broken and scarred, and which should be replaced with new booths.

(3) Finally, telephone books should be replaced periodically in such booths when the collector makes his normal rounds to empty the coin boxes.

I would appreciate your writing to advise me as to the feasibility and/or the practicality of implementing these suggestions of the Buildings and Grounds Committee.

Sincerely,

Dennis K. Cogle
Assistant to the Vice-President
for Business Affairs

DEKC:ddc
Mr. Dennis K. Cogle  
Assistant to the Vice-President  
for Business Affairs  
College of William & Mary  
Williamsburg, Virginia 23185  

Dear Dennis,

Since most of the inspections made by your Buildings and Grounds Committee involved pay telephones on the campus, I have asked our Coin Development Group in Richmond to survey all locations and take appropriate action. Our Mr. Jim Lyle is writing you today outlining his program.

In connection with your first inquiry about sound breakers for PBX extensions in the dormitories, we have no tariff filing on these and do not make installations of this kind. After going over Mr. Lyle's proposals, call me if I can be of any help.

Yours sincerely,

[Signature]

Manager
Mr. Dennis K. Cogle
Assistant to the Vice-President for Business Affairs
College of William and Mary
Office of the Vice President for Business Affairs
Williamsburg, Virginia 23185

Dear Mr. Cogle:

Thank you for the interest you have expressed in improving coin telephone service at William and Mary. The provision of this service on a college campus involves a balance of many factors and requires close cooperation to insure that all parties are equitably considered. To accomplish this, we survey each college campus completely in the fall and resolve interim problems as they arise. A survey was conducted at William and Mary last week in response to your inquiry and the following findings and recommendations were developed.

The conditions of booths and shelves in the college dormitories is a result of vandalism which has been experienced rather than advanced age, and, where such vandalism occurs, we can do little more than attempt to minimize it. To achieve this, we follow a policy of removing severely vandalized accessory equipment rather than replacing it and then mount the coin instrument directly on a suitable wall. Should the college desire to replace vandalized equipment with new booths or shelves to provide privacy, than an arrangement with the college to assume financial responsibility for malicious damage will have to be negotiated.

We have an established practice of replacing telephone books each time a collection of the coin box is made at a pay station, but this practice alone cannot insure the continued presence of a directory. It was found that where hangers and binders were provided, these had frequently been pulled loose and the directory removed. If the students will help us by leaving the directories at the coin stations where they are placed, then this difficulty can be easily resolved.
Vandalism on a pay station and the attendant expense generated constitute two of the most difficult problems with which we have to contend. The station cannot be observed constantly, and, because it is essentially a coin-operated machine, it is subject to abuse which necessitates costly and often unnecessary repair visits. We can spend just so much money to repair needless damage, and then the phone has to be disconnected. Naturally, this creates inconvenience and loss for all concerned and is done only as a last resort. To reduce vandalism, implementation of the following program is recommended:

1. The telephone company will replace all older style coin instruments with the vandalism resistant single-slot coin collector. This will be done at the telephone company's expense.

2. All phones which are installed with station wire exposed will be relocated or have the wire rerun so that the service wire will come in behind the instrument. This will be done at the telephone company's expense. However, there will be several locations where this relocation will be physically impossible and at these locations we would like the college to provide us with either conduit or wire molding to protect the wire from tampering and resultant out-of-service conditions.

3. When a phone is vandalized for the second time in a school semester, it will be disconnected until the damage is paid for.

4. If a telephone is stolen, it will not be reconnected until sufficient security can be provided to insure a reasonable expectation of its remaining in place. This would mean the utilization of bolts through the wall where booths or shelves could not be used.

5. No additional telephones will be installed in any building where theft or vandalism has been a major problem in the past.

6. A meeting should be set up at the beginning of the academic year between dorm representatives and a representative of the telephone company to insure an understanding of pay station policies and to resolve difficulties arising from the coin phones. Additional meetings should be held as needed.

An addition to the Williamsburg central office will be completed prior to the fall semester and this addition will alleviate no dial tone conditions and result in better coin phone service on all pay stations in the area. This, in
conjunction with implementation of the above recommendations, should result in better service for the students and less problems for both the school and the telephone company. Should you have any questions or suggestions, please call me collect in Richmond on 772-5631 and I shall be happy to discuss them with you.

Sincerely yours,

Jim Lyle
Assistant Manager-Coin Development
Richmond
Vice President English will be prepared to comment on each of the Committee's recommendations at the September Board meeting. In the meantime, I recommend the following positions on each of the Committee's recommendations:

1. We are committed to Wright, Jones and Wilkerson for the new Chemistry Building, the renovation of Rogers Hall, and the renovation of Old Dominion Hall. There is no reason we cannot employ a different architect on any new projects, and this should be done.

2. On the basis of present information, renovation of more than one dormitory in the summer of 1973 would not be possible without a further room rental increase. If subsequent information proves this correct, I recommend the single dormitory renovation in 1973.

3. Mr. Harry Snyder's last letter (July 3) suggests this be deferred until the new Vice President for Business Affairs is in office. This probably would require legislative authorization and other involvements which need to be thoroughly explored.

4. Complications here are similar to those mentioned in items 2 and 3.

5. Accept the order of priority for dormitory renovations.

6. The letter heretofore written HEW, dated June 16, 1972, carries out the intent of this recommendation.

7. Identify the warehouse as the No. 1 capital outlay priority in the 1974–76 budget request.

8. Mr. English has requested Hubert Jones to make a further study of Tyler Hall so that a definite recommendation can be made to the September Board meeting.
9. Trinkle Hall apparently will be in partial use during the coming session as a food service facility; Mr. English is looking into the possibility of its use as an adjunct warehouse when food service is discontinued there.

10. I suggest that the parking - motor vehicle study be deferred until after Mr. Carter's arrival. The completion of the William and Mary Hall parking facilities and the new parking area adjacent to the new Classroom Building are important elements in such a re-study.

11. The College does not employ a landscape architect, but on capital outlay projects the building architect occasionally employs a landscape architect where such services are deemed necessary or advisable. Recommend Mr. Stanley Abbott for such purposes in the future.

12. A resolution has been prepared for the September Board meeting to accomplish the purposes of the Committee's recommendation on the Academic Mall fund.

13. With the completion of the William and Mary Hall parking facilities, the landscaping around the new Classroom Building and the paving of the adjacent parking area, it would appear that the most pressing erosion problems will have been alleviated. It is contemplated that such aspects of future projects will be given priority consideration.

14. Mr. English is having a further inspection conducted of walkways with the view of identifying sections which are in the greatest need of improvement.

15. It is our understanding that this recommendation of the Committee resulted from an impression gained during its inspection of the campus which may have been erroneous. Bicycles had been stacked in the covered walkways during a period of inclement weather and the appearance was not indicative of the true situation. Mr. English indicates there are ample bicycle stands available for normal needs.

16. The trash pile at the B&G site has to be advertised for bids on removal, and steps have been taken to accomplish this.

Carter O. Lowance
Executive Vice President
July 10, 1972

To: The Buildings and Grounds Committee
   of the Board of Visitors of the College
   of William and Mary

   Mrs. George Falck, Chairman
   Dr. Robert J. Faulconer
   Mr. Roger Hull
   Dr. George Sands
   Mr. Harry L. Snyder

Mrs. Falck and Gentlemen:

At the request of Mrs. George Falck, Chairman of the Buildings
and Grounds Committee, I am enclosing minutes of the Commit-
tee's meeting of June 21, 1972.

The recommendations are being given careful consideration, and
the College Administration will be prepared to supply a further
report to you and other members of the Board of Visitors on Sep-
tember 22.

Sincerely,

   Carter O. Lowance
   Executive Vice President

enclosure

cc: Mr. Chappell
    Mr. Graves
    Mr. English
MINUTES

Meeting of the Buildings and Grounds Committee of the Board of Visitors of the College of William and Mary

June 21, 1972

The meeting of the Buildings and Grounds Committee of the Board of Visitors was held in the office of the President of the College on June 21, 1972. Those present were:

Mrs. George Falck, Chairman
Dr. Robert Faulconer
Mr. Harry L. Snyder
Dr. Thomas A. Graves, Jr.

Following a discussion with Mr. English and Mr. H. E. Kipps, Buildings and Grounds Supervisor, and a tour of the campus, the Committee agreed to make the following recommendations:

1. Recommend to the administration that steps be taken immediately to investigate the employment of a new College architect on any projects not already committed to Wright, Jones & Wilkerson, with the understanding that this new architect could either replace or supplement Wright, Jones & Wilkerson, depending on circumstances as they develop.

2. Recommend to the administration that steps be taken immediately to determine whether funds are now available or may become available to renovate two older living halls in the summer of 1973 rather than the one (Old Dominion) now planned, with the understanding that if such funds are or will be available that this step would be then recom-
mended to the Board of Visitors.

3. Recommend to the administration that it take steps immediately to investigate the possibility of making an arrangement with an outside contractor to build with outside funds housing for faculty and graduate students on College property (Eastern State site), with the College receiving land rent from the outside contractor.

4. Recommend to the administration that it investigate all possible alternatives to borrow funds through the State or otherwise to renovate a third older living hall in the summer of 1973, such a loan to be paid back with funds from parking lot fees, land rent, increased room rents, and a possible advance on dormitory fees. It was the consensus of the Committee that a loan of this type to provide for the renovation of a third living hall in 1973, if financially feasible, is less expensive for the College in the long run than delaying a year and having construction costs increase substantially more than the interest on a loan.

5. Recommend to the administration that the older living halls be renovated in approximately the following order:

   Barrett
   Old Dominion
   Jefferson

   Taliaferro
   Monroe

It was understood that Tyler is perhaps in the worst condition, but it may need to be treated as a special case in that there is a possibility that it would be wiser to tear the building down rather than try to renovate it.
6. Recommend to the administration and the Board of Visitors that every reasonable effort be made to obtain the BOMARC site for the College for the future purposes of William and Mary and Christopher Newport.

7. Recommend to the administration and the Board of Visitors, at least tentatively, that the highest priority at the next opportunity for a capital outlay request to the State be given to a new Buildings and Grounds Warehouse, Shops and Receiving Depot.

8. Recommend to the administration that a study be undertaken of Tyler to determine whether it should be renovated as a living hall, renovated for other purposes, or razed.

9. Recommend to the administration that in view of the probable discontinuance of Trinkle Hall as a full-time student dining hall, a study be made as to how this space may be best utilized by the College on the most efficient, effective and productive basis. Special consideration should be given to using it as a warehouse for Buildings and Grounds until the capital outlay request is approved, or possibly as a faculty club.

10. Recommended that the administration undertake a study immediately of the parking situation on campus, with particular emphasis on student automobiles, leading to the registration of all student cars and a monthly parking fee of some substance for all such cars as soon as parking spaces are available.

11. Recommend to the administration that it study the possibility of hiring a new landscape architect for the College.
12. Recommend to the Board of Visitors that the $50,000 endowment for the maintenance of the new Academic Mall be discontinued so that these funds may be used for other appropriate purposes.

13. Recommend to the administration that the highest priority be given to solving the more pressing erosion problems on the campus.

14. Recommend to the administration that brick walks be laid in those areas of the campus where the worst conditions and the greatest needs exist (possibly using the funds from the Academic Mall endowment for this purpose.)

15. Recommend to the administration that more bicycle stands be provided where needed on campus.

16. Recommend to the administration that the unsightly trash pile at the Buildings and Grounds site be removed immediately and that it not be permitted to accumulate again in the present proportions.

It was agreed the next meeting of the Committee would be held in connection with the regular meeting of the Board of Visitors on September 22, 1972.
September 19, 1972

Mrs. George Falck
1502 Basswood Court
McLean, Virginia 22101

Dear Nancy:

At the meeting of the Grounds and Buildings Committee of the Board, Bob English will be presenting the enclosed statement in connection with his report on projects recently completed and those under construction. You will note that the fund balance as of June 30, 1972, was $332,000, and we anticipate an increase in revenue during the coming year of $171,000. This will bring the total to about $503,000. You will recall that at our last meeting of the Grounds and Buildings Committee we gave serious consideration to the possibility of two living halls being renovated in the summer of 1973. In view of this enclosed statement, I shall be taking the position at your Committee meeting that we should limit renovations to only Old Dominion in the summer of 1973. There are three reasons:

First, the construction of a new College post office in the basement of Old Dominion this fall will draw down the $503,000 by approximately $40,000. Secondly, no matter how carefully and efficiently plans are drawn and renovation is carried out, there are the kind of unanticipated delays that have led to Barrett Hall not being fully ready for occupancy at the start of the academic year. To have two such buildings in this condition in the fall of 1973 would put an undue burden upon the students and those who must administer to their needs.

Finally, it is anticipated that the renovation of Old Dominion will cost at least $250,000, and the undertaking of a second major renovation would draw our balance down to a dangerously low level and might even force us to draw funds out of other reserves.

I just wanted you to have this advance information prior to the Committee meeting.

With very best wishes,

Sincerely,

Thomas A. Graves, Jr.
President
STATEMENT OF OPERATIONS OF AUXILIARY ENTERPRISE
FOR THE YEAR ENDED JUNE 30, 1972

Fund Balance July 1, 1971

Revenue
Dining Hall 937,699.19
Rent (Other than students) 135,071.56 (A)
Rent (Dormitories) 1,260,568.32 (B)
Telephone Commissions 3,536.59
Laundry 115,792.26
Infirmary Fees 113,346.25 (C)
Campus Center 17,451.16
Parking Registration Fee 5,411.00
William and Mary Hall Fee 146,830.80 (D)

Total Revenue 2,735,707.13

Total balance and revenue 3,218,035.33

Less Disbursements:
Dining Hall 1,025,375.51
Dormitories 1,254,773.98
Rental Property 118,261.74
Laundry 103,249.54
Infirmary 101,633.71
Campus Center 19,152.32

Total disbursements 2,622,446.80

Transfers:
Presidents House 20,000.00
Barrett Hall 244,000.00

Total Transfers 264,000.00

Total disbursements and transfers 2,886,446.80

Fund balance June 30, 1972 332,188.53

Estimated increase in revenue for 1972-73
(A) 27,015.00
(B) 252,115.00
(C) 39,218.00
318,348.00
Less: 146,831.00 (D)
171,517.00

(D) This revenue will not be available for the Auxiliary Enterprise Account in the fiscal year 1972-73, since all of the William and Mary Hall bonds fee will be needed for the payment of interest and the redemption of bonds.
RESOLUTION REGARDING SALE OF PROPERTY

WHEREAS, The General Assembly, at its 1970 Session, Chapter 168 of the Acts of Assembly, authorized the College to sell three small, widely separated parcels of land, for which the College has no need for educational purposes: Parcel #1, located at the intersection of North Henry Street and Lafayette Street, Parcel #2, located on the corner of South Henry Street and Newport Avenue, and Parcel #3, located on Route 5, and

WHEREAS, Sealed bids for the sale of the three parcels of land were received on August 17, 1970, and

WHEREAS, As explained in detail in the report of the Buildings and Grounds Committee on sale of land, bids did not equal the appraised value on Parcel #1, and upon authority of the Governor were rejected, and

WHEREAS, The Highway Department, Commonwealth of Virginia, had expressed an interest in Parcel #3 for the circumferential highway, around the City of Williamsburg and, accordingly, authority was granted to also decline the bids on this parcel of land subject to later negotiations with the Highway Department, and

WHEREAS, The Governor authorized the College to accept the bid of The Colonial Williamsburg Foundation in the amount of $18,000 for Parcel #2, located on the corner of South Henry Street and Newport Avenue;

NOW, THEREFORE, BE IT RESOLVED, That the President and the Vice President for Business Affairs are hereby authorized and directed to execute a certain deed, dated August 28, 1970, in the form attached hereto, covering the property therein described to The Colonial Williamsburg Foundation, a Virginia corporation, and

BE IT FURTHER RESOLVED, That the President and the Vice President for Business Affairs are further authorized and directed to acknowledge the same before a Notary Public as the act and deed of this corporation, and said Vice President for Business Affairs is authorized and directed to affix to said deed and attest the official seal of this corporation, and deliver said deed to the party of the second part therein, after having been approved as to Form by the Attorney General, and approved by the Governor of Virginia.
REPORT OF THE BUILDINGS AND GROUNDS COMMITTEE
ON SALE OF LAND

The General Assembly, at its 1970 Session, Chapter 168 of the Acts of Assembly, authorized the College to sell three small, widely separated parcels of land, for which the College has no need for educational purposes.

On August 17, 1970, after advertising the property for sale, sealed bids were received on the three parcels. Bid tabulations attached.

PARCEL #1:
Located at the intersection of North Henry Street and Lafayette Street, and containing 0.488 acre of land. Appraised value $63,750.

Bids Received:
Savage & Wood Agency - $16,650.
Gilbert L. Granger - $780.
In view of the low bids received in comparison with the appraised value, permission was requested and granted by the Governor to reject both bids.

PARCEL #2:
Located on the corner of South Henry Street and Newport Avenue, consisting of approximately 8,000 square feet. Appraised value $18,000.

Bids Received:
Colonial Williamsburg Foundation - $18,000.
Savage & Wood Agency - $12,575.
Brooks Land Corporation $8,150.
Gilbert L. Granger - $810.
Request was made of the Governor and approval received, authorizing the College to sell this parcel of land to Colonial Williamsburg Foundation for the amount of $18,000, the appraised value.

PARCEL #3:
Located on Route 5, containing 0.60 acre of land. Appraised value $10,000.

Bids Received:
Brooks Land Corporation - $10,150.
Pilot Life Insurance Company - $7,500.
Gilbert L. Granger - $780.

Subsequent to advertising this parcel for sale, the Highway Department of the Commonwealth of Virginia expressed an interest in this land, since they stated it would be needed for the circumferential highway to be built around the City of Williamsburg. Accordingly, request was made and approved by the Governor to reject all three of the above bids received on this parcel of land. Authorization was granted for the College to negotiate with the Department of Highways for the disposition of the land at its fair market value.

The above referred to Chapter 168, of the 1970 Acts of Assembly, provides that "The Rector and Visitors are directed to hold the money received from such sales to be used for capital improvements of College property, to be expended subject to the approval of the Governor of Virginia".

Accordingly, it is the recommendation of this Committee that the proceeds received from Colonial Williamsburg Foundation for Parcel #2, located on the corner of South Henry Street and Newport Avenue, in the amount of $18,000 be used at the discretion of the President of the College for campus improvements where most urgently needed.
Report of The Buildings and Grounds Committee
on Campus Erosion and Pollution, and
Maintenance of Buildings

Recognizing the increasing awareness on the part of the faculty, students
and towns people in connection with erosion and pollution problems on campus, and
in particular, Lake Matoaka, the President appointed an Environment Committee
comprised of the following:

Faculty
Dr. Carl Vermeulen, Chairman
Dr. Nathan Altshuler
Dr. Craig R. Humphrey
Dr. Richard L. Kiefer
Dr. Hans C. von Baeyer
Dr. Gerald H. Johnson
Dr. John H. Willis, Jr.

Students
Miss Gertrude Gunia
Mr. Martin Oakes
Mr. Bruce Shatswell

Alumni
Mrs. Harriet N. Storm

Particular concern had been expressed by the Committee as to the erosion
control during the construction of the Women's Dormitory Complex, now under
construction. As a result, a meeting was held in the office of the Vice President
for Business Affairs on June 24, 1970, attended by Doctors Vermeulen and Johnson,
of the Committee, Mr. Hubert L. Jones, Architect, and Mr. Cole, representing the
General Contractor, Bryhn & Henderson, Inc., Mr. English and Mr. E. D. Farmer,
Director of Buildings and Grounds.

Considerable discussion ensued as to procedures to be followed to prevent,
as far as possible, pollution of the Lake, as a result of erosion during the
construction of the Women's Dormitory project. It was pointed out that the contract
had been let for this particular building and, accordingly, no specifications had
been given to the General Contractor by the Architect to take any unusual preventive
methods and, therefore, the General Contractor could not be expected to expend any
funds of his own for this work. It was agreed, however, that when plans for sub-
sequent buildings were drawn, although realizing that it would add to the cost of
the building, specifications for the control of erosion would be incorporated in
the general specifications, thereby keeping to a minimum pollution of the Lake.
The architectural firm of Wright, Jones & Wilkerson, meanwhile, was directed to investigate procedures that could be immediately put into force to protect Lake Matoaka as far as possible. Accordingly, the Architect has received advice from the Area Conservationist of the United States Department of Agriculture. The General Contractor is presently estimating what it would cost to take the preventive measures as suggested by the Environment Committee; however, it is feared that the cost involved for this particular project would far exceed funds available.

As a result of the meeting, certain preventive measures have been taken under the supervision of Dr. Gerald H. Johnson and with the aid of the College Maintenance force and students, to prevent erosion into the Lake from the General Classroom Building, which is now under construction.

Campus Improvements

A determined effort has been made by the Maintenance Department during the summer months to improve the general appearance and condition of the buildings, and the appearance of the campus. Although almost all of the buildings have been occupied the entire summer, for Summer School, the following buildings have been painted on the exterior:

1. King Dormitory
2. Campus Center
3. Monroe Hall
4. Old Dominion Hall
5. Jefferson Hall
6. Barrett Hall
7. Chandler Hall
8. Landrum Hall
9. Stadium
10. Old Fraternity Lodges

The following dormitories have been painted in the interior:

1. King Dormitory
2. Barrett Hall
3. Old Dominion Hall
4. Monroe Hall

In addition to the above, considerable maintenance and repairs have been done in the dormitories to make them more liveable for the students; such as, approximately 160 bulletin boards have been installed in various buildings; marble steps replaced in Monroe Hall and Old Dominion Hall, and throughout the new campus, additional brick walks have been constructed.

A determined effort has been made to have all of the dormitories in excellent condition for the return of the students, and this fact has been confirmed by this Committee on its inspection tour on Thursday, September 10, 1970.
R. T. English, Jr.  

Mr. Farmer  

Board Meeting  

As you probably know, the Board of Visitors will meet this weekend on Thursday, Friday and Saturday. The Board members will stay at the Statler-Hilton Inn, and all of the meetings will be held there. However, it will be necessary that we have a bus at the Inn by 5:15 p.m. on Friday, September 11, to transport the Board members to the Campus Center to arrive by 5:30 for a reception to be given by the Student Association for the Board members. The bus will leave the Campus Center no later than 6:45 p.m. in order to arrive back at the Statler-Hilton for dinner at 7:00 p.m.

On Thursday, September 10, there will be a meeting in my office at 10:30 a.m. of the Buildings and Grounds Committee. After a short meeting, the members of the Committee will tour the campus and inspect the dormitories of their choosing. There will only be three members of the Committee present: four, with me, so I can take them all in my car. However, I believe it would be well for you and Mr. Kipps to have a car and follow us to the various buildings to answer questions as to maintenance, etc. Therefore, please arrange to be at my office not later than 10:45 on the above date.

R. T. English, Jr.  
Vice President for Business Affairs

cc (nsc): President Pashall

RECEIVED  
PRESIDENT'S OFFICE  
SEP 08 1970  
COLLEGE OF W. & M.
Report of The Buildings and Grounds Committee
on Campus Erosion and Pollution, and—
Maintenance of Buildings

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and towns people in connection with erosion and pollution problems on campus, and
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Minutes of Called Meeting of the
Executive Committee, Board of Visitors
July 25, 1970, Swem Library
Williamsburg, Virginia

The Chairman, Mr. Goodrich, convened the Committee during the luncheon recess of the Committee on Academic Affairs.

Present: Ernest Goodrich
Willits H. Bowditch
George D. Sands
Harry D. Wilkins

Absent: R. Harvey Chappell, Jr.
Frank W. Cox

The Chairman explained the Committee was asked to meet for consideration of two editorial changes in the Regulation on Disruptive Conduct, which were recommended by the Administration after the subject was discussed with student leaders and after it had been ascertained the changes could be effected in the proof of the Student Handbook, then at the printer. Mr. Lowance outlined the two changes:

(1) the insertion of the words "Violent or disruptive" before the word "behavior" in the second paragraph of "Definitions;"

(2) deletion under "Prohibited Conduct" of the following language, "nor shall any student, when disruptive conduct is taking place, physically associate himself with those engaging in such conduct by becoming or remaining a part of the group or assemblage engaging in such disruptive conduct."

The Committee was assured that the changes would not, in any way, weaken the Regulation or hamper its enforcement. Mr. Lowance also reported he had discussed the suggested changes with Mr. Chappell, who concurred, as did President Paschall, who had to leave the meeting of the Committee on Academic Affairs before the meeting of the Executive Committee was called.

The Committee was informed further that students had suggested a number of other changes, but that the Administration recommended these two because they could be readily made in the proof, because they were meritorious, and because they would demonstrate good faith in consideration of student points of view. Mr. Lowance stated that the President of the Student Association, and others, had expressed disappointment they had not been consulted in the drafting of the Regulation, but that he, Vice President Lambert, and Dean Barnes had explained to the students time did not permit prior consultation, aside from the fact the subject matter was exclusively the responsibility of the President and the Board of Visitors.
Upon motion duly made, seconded and adopted, the changes recommended in the regulation on disruptive conduct as outlined above were approved.
August 10, 1970

Mr. Frank W. Cox
837 Bobolink Drive
Birdneck Point
Virginia Beach, Virginia 23451

Dear Frank:

As you know, the next meeting of the Board of Visitors is on September 11-12, beginning at 9:30 a.m. on Friday the 11th.

President Paschall thought possibly you would like to have your Buildings and Grounds Committee inspect the dormitories before the students arrive so that you could see the condition of the dormitories before the students take over. As you know, the other members of your Committee are Mrs. George Falck, Messrs. Russell B. Gill, Harry L. Snyder, and John C. Swanson.

I will be glad to set up a meeting and arrange for the inspection of the buildings at any time you wish; however, I thought you would like to have the following information on which to base your decision.

Orientation for Freshman students begins on Saturday, September 5 and goes through Tuesday, September 8. Registration for Freshman students is on September 9, and for all other students on September 9 and 10. Classes begin on September 11.

Due to the fact that Summer School does not end until Saturday, September 22 we will only have two weeks in which to prepare the dormitories for the fall season. Therefore, if you and your Committee wish to inspect the dormitories prior to the arrival of the students, it seems that Saturday, August 29 or Friday, September 4 would be the only available dates. I am informed that a meeting of the Academic Affairs Committee will be held on Thursday, September 10, and Mrs. Falck and Mr. Gill of your Committee are also members of that Committee. However, the students will, of course, be in the dormitories on that date.

If you wish to discuss the matter further with me, I will be happy for you to call me "collect" on the telephone and advise me the date and time of your choice, and I will make the necessary arrangements.
College of William and Mary
Williamsburg, Virginia

Mr. Frank W. Cox
Page 2
August 10, 1970

I hope that you have had a pleasant summer, and I am looking forward to seeing you in the near future.

With very best regards to you and Mrs. Cox, I am

Sincerely yours,

R. T. English, Jr.
Vice President for Business Affairs

KIE:nh

cc (nso): President Paschall
Mr. Carter C. Lowance, Exec Vice President
November 24, 1967

Buildings and Grounds Committee of
The Board of Visitors
Dr. H. Hudnall Ware, Jr., Chairman
Mr. Ernest Goodrich, Vice Chairman
Mrs. Vernon Geddy
Mr. Charles K. Hutchens

Dear Mrs. Geddy and Gentlemen:

The Chairman of this Committee has authorized me to advise that there will be a meeting of the Committee at 10:30 a.m. on Monday, December 4, 1967 in Richmond. The meeting will be in the conference room of the office of Wright, Jones and Wilkerson, located at 103 East Cary Street. There is a parking lot at Foushee and Cary Streets which has a sign, "Wright, Jones and Wilkerson," and this is located about one block from the place of the meeting at 103 East Cary Street.

The purpose of the meeting is to permit the architect, Mr. Hubert Jones, to present renderings of the buildings for which preliminary plans have been completed, and also to discuss the men’s physical education building. The architect has done considerable study on proposed revision of plans for the men’s physical education building, and it is very important that the Committee be apprised of these developments with a view to making recommendations to the Board of Visitors at the next meeting to be held on January 6.

The reason for holding the meeting at the architect’s office is because it will be much more convenient for presentation of the renderings and building plans. Pursuant to the meeting, I will arrange for luncheon in the Commonwealth Club or at a place convenient to the Committee.

Hoping very much that you can attend, and also that the Rector and Vice Rector may find it possible to attend, if convenient to their schedule, and with very best wishes, I am

Sincerely yours,

Davis Y. Paschall
President

cc: Mr. W. Brooks George, Rector
    Mr. John F. Harper, Vice Rector
    Mr. Robert T. English, Jr.
    Dean W. Malville Jones
    Mr. Hubert L. Jones
Buildings and Grounds Committee of the Board of Visitors of the College of William and Mary

Dr. H. Hudnall Ware, Jr., Chairman  Mr. Charles K. Hutchens
Mr. Ernest Goodrich, Vice Chairman  Judge Sterling Hutcheson
Mrs. Vernon Geddy

Dear Committee Members:

I enclose a communication to the Executive Committee of the Board, explaining that there will be a meeting of that Committee at 10:30 a.m. on Saturday, October 8, on the second floor of the Campus Center.

Your attention is invited to the paragraph in the enclosed communication, explaining that several of the items are pertinent for consideration by the Buildings and Grounds Committee and, therefore, with concurrence of the Rector, your Committee is also requested to participate in the meeting. In this connection, it may be noted that two members of your Committee are also members of the Executive Committee (Messrs. Goodrich and Hutchens).

You will also note the explanation of parking space, tour of the Campus Center, luncheon and the game with Villanova that follows.

It will be most helpful to us in planning the luncheon arrangements and in obtaining football tickets if you will kindly return the enclosed card.

With very best wishes, I am

Sincerely yours,

Davis Y. Paschall
President

Enclosure

cc: Members of the Executive Committee:

Mr. W. Brooks George, Chairman  Mr. Charles K. Hutchens
Mr. John P. Harper, Vice Chairman  Mr. E. Ralph James
Mr. Frank W. Cox  Mr. Walter G. Mason
Mr. Ernest Goodrich
June 29, 1965

Rector, Officers and Members of the
Buildings and grounds Committee of the
Board of Visitors of the College of William
and Mary in Virginia

Mr. J. B. Woodward, Jr., Rector
Mr. W. Brooks George, Vice Rector
Mr. John P. Harper, Secretary

Dr. J. Asa Shield, Chairman
Mr. Ernest Goodrich        Mr. Charles K. Hutchens
Mr. John P. Harper          Mr. Walter G. Mason

Gentlemen:

Pursuant to the decision of the Board of Visitors on Thursday, June 24, 1965, I have contacted the Governor's Office, and an appointment has been made for the Officers of the Board and the members of the Buildings and Grounds Committee to meet with the Governor on Thursday, July 8, at 11:30 a.m. in his office in Richmond for the purpose of trying to resolve the problem involving letting a contract for our new dining hall.

It is very essential that the Officers and the Committee meet in advance of the 11:30 appointment with the Governor in order that agreement can be reached as to just what will be requested of the Governor, and the procedure to be followed in presenting such a request to him. I have, therefore, after conferring with Dr. Shield, reserved the House Appropriations Committee Room for a meeting of the group at 10:30 a.m. on Thursday, July 8. This room is on the 4th floor of the Capitol Building and can be reached easily by elevator.

The architect, Mr. Hubert Jones, is now in the process of preparing a proposal for consideration by the group preliminary to making a presentation to the Governor.

In the way of background information, you will recall that the architect last Thursday explained that our low bid for the new dining hall was approximately $370,000 in excess of funds available ($425,000 in appropriation from the General Fund and $600,000 from sale of bonds, or a total of $1,025,000).

You will recall further that the Board discussed this matter from the standpoint of two alternatives: (1) eliminating certain features of the building and equipment, which would enable the construction contract to be let with the understanding that the Governor would, in some manner, assure $99,000 needed in order for the construction to go forward;
and (2) not eliminate anything, and see if the Governor could, in some manner, envision the approximate $370,000 required to build and equip the building according to the plans and specifications on which bids were taken. By motion adopted by the Board, the latter course was the one designated to be sought.

Whereas I certainly share the Board's view that it is highly desirable to construct the building and equip it as presently planned, yet I am constrained to believe that such a request for $370,000 will be viewed as an impractical one by the Governor for the reason that he is not empowered to make such a huge appropriation without consent of the General Assembly, and I doubt that he would be disposed to recommend the Board's additional request for such an amount since the same, if granted by the General Assembly, would exceed more than 50 per cent toward the project from the General Fund of Virginia. The dining hall is regarded as a revenue-producing building and, as such, the "rule of thumb" is to restrict appropriation for such from the General Fund to not more than 50 per cent of the estimated cost, or even less.

If the request to the Governor for some way to find $370,000 is unsuccessful, then the only alternative left is for the architect to re-draw the plans and re-bid the project. This, of course, would necessitate extensive stripping of the building and equipment. There is, however, in my opinion, a very sensible "middle of the road" approach; namely, permit the architect to show the Officers and the Committee what could be eliminated without undue harm to the building, and thus bring the cost to a need of only $99,000 as he indicated last week, or perhaps less. There might be a more reasonable hope of the Governor meeting such a proposal and we, thereby, being able to go ahead with the construction and avoid having to re-draw the plans by which the project would be stripped even more. This is something which the architect will be able to advise the group, and I indicate the same only as thoughts in approaching this very knotty problem.

Hoping very much that you will be able to attend this important meeting on Thursday, July 8, at 10:30 a.m. in the House Appropriations Committee Room on the 4th floor of the State Capitol Building, and the conference with the Governor at 11:30 a.m. on the same date, I am

Sincerely yours,

Davis Y. Paschall
President

Enclosure

P.S. As a matter of background information, I attach a copy of the Resolution adopted by the Executive Committee of the Board of Visitors under date of March 13, 1965, regarding financing of the new dining hall and I particularly invite your attention to the copy of the letter from the architect, Mr. Hubert Jones, dated March 10, 1965, in which he itemized the respective costs for this project and totaled the same within funds available, $1,029,000. (We reduced the bond issue by $4,000 at the suggestion of the bond attorneys in order that the amount would be in round figures of $600,000). The basic question was asked of the architect in the meeting last week; namely, how he could have given such an estimate in March, on which basis the amount of bonds had to be projected in time to have the same prepared for the June 24 date, and in order to set the increase in student fees, and experience two months later a low bid of approximately $370,000 in excess of the estimate.
Executive Committee of the Board of Visitors of the College of William and Mary in Virginia

March 13, 1965

RESOLUTION REGARDING FINANCING OF NEW DINING HALL (FIRST UNIT) AND EQUIPMENT

WHEREAS, In recognition of the acute need for an additional dining hall, the Board of Visitors of the College of William and Mary in Virginia requested an appropriation of $814,000.00 for the first unit of a new dining hall for the 1964-66 biennium, and

WHEREAS, The Legislature appropriated the sum of $425,000.00 for this purpose with the provision that the remaining cost of the building would be borne by the issuing of revenue bonds, and

WHEREAS, At its regular meeting on May 9, 1964, the Board of Visitors reviewed in detail the plans for the first unit of the new dining hall with the architect, Mr. Hubert L. Jones, of Wright, Jones and Wilkerson, and

WHEREAS, The architect in his presentation pointed out that the preliminary plans provided for air-conditioning a portion of the building, excluding the kitchen, at an estimated additional cost of only thirty-eight thousand dollars ($38,000.00), because the duct work for heating would also be used for air-conditioning, and

WHEREAS, The Board of Visitors unanimously approved the air-conditioning feature in the preliminary plans and authorized Mr. Hubert L. Jones, of Wright, Jones and Wilkerson to proceed as rapidly as possible with the dining hall plans with the understanding that the cost of air-conditioning a portion of the building would be paid from proceeds of revenue bonds, and

WHEREAS, At its regular meeting on November 14, 1964 the Board of Visitors authorized the President of the College to request authority from the Governor to issue bonds in an amount not to exceed $475,000.00, for the dining hall project, and

WHEREAS, The President delayed submission of such a request until the plans progressed to a point where more specific estimates of final cost could be projected, thereby enabling determination of a more definitive amount required for bonds, and

WHEREAS, After receiving recent estimates of the cost of equipment for the building, and as a result of increasing the area of the building from 34,000 sq.ft. to 38,690 sq.ft., the same being explained in the architect's letter appended to this Resolution--the architect now estimates the total cost of the building to be $1,029,000.00, necessitating a bond issue of $604,000.00, and

WHEREAS, Certain legal requirements necessitate that the bonds be sold and delivered prior to September 1, 1965, despite the fact that the building will not be completed until May or June of 1966, and
WHEREAS, It is deemed more appropriate that the fee for redemption of the bonds be paid by all students, thereby making the amount decidedly less prohibitive than if levied only on the 750 students contemplated to eat in the dining hall, and thereby also reducing the period of maturity of the bonds—all of which would make the issue more attractive, thus assuring a better rate of interest, which factor is definitely to the advantage of the College, and

WHEREAS, The limitation of time involved in the necessary preparation, sales, and delivery of the bonds by September 1, 1965, makes it imperative that appropriate steps be taken to this end as expeditiously as possible,

NOW, THEREFORE, BE IT RESOLVED, That the President of the College is hereby authorized to request authority from the Governor to issue bonds for the new dining hall project in an amount not to exceed $604,000.00, which amount will, along with the appropriation from the General Fund of $425,000.00, enable the essential features to be included in constructing and equipping the facility, the total cost of which is estimated to be $1,029,000.00, and

BE IT FURTHER RESOLVED, That the President of the College is further authorized to employ Mitchell, Pershing, Shetterly and Mitchell of New York City to prepare the necessary resolutions and documents for the sale of the bonds, which firm is recognized by the Treasury Board for such service past and current, and

BE IT FURTHER RESOLVED, That the bond issue shall be prepared on the basis of a fee for amortization of the bonds, of $24.00 per full-time student, which fee shall be designated Debt Fund or otherwise described fee as preferred by the Bonding Attorneys, and incorporated and collected as a part of the overall General Fee and Tuition cost charged all full-time students, and hereby authorized to commence with the session 1965-66, and

BE IT FURTHER RESOLVED, That the President of the College is hereby authorized to request authority from the Governor to borrow from the Treasury of Virginia an amount, if needed, not to exceed $604,000.00 for construction funds, the same to be repaid from proceeds from the sale of the revenue bonds.

Explanation:

WRIGHT, JONES & WILKERSO
ARCHITECTS

103 East Cary Street
Richmond 19, Virginia

March 10th, 1965
Executive Committee of the Board of Visitors of the College of William and Mary in Virginia

March 13, 1965

Mr. R. T. English, Jr., Bursar
The College of William and Mary
Williamsburg, Virginia

Re: Dining Hall

Dear Mr. English:

Enclosed are six copies of G.O. Form Budget 31 - "Application for Approval of Working Drawings and Specifications" - for this project. When executing these please insert the date the project was approved by your Governing Board or its authorized agent.

Three sets of Working Drawings and Specifications are being submitted directly to the Governor's Office for approval.

Recently I discussed with you and Dr. Paschall the revised estimated cost on this project, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Construction -</td>
<td>38,690 sq.ft.</td>
</tr>
<tr>
<td>Equipment -</td>
<td></td>
</tr>
<tr>
<td>Main Kitchen</td>
<td>$57,300.</td>
</tr>
<tr>
<td>Dishwashing</td>
<td>34,500.</td>
</tr>
<tr>
<td>Cafeteria</td>
<td>42,700.</td>
</tr>
<tr>
<td>Preparation Area &amp; Miscellaneous</td>
<td>24,800.</td>
</tr>
<tr>
<td>Bakery</td>
<td>30,000.</td>
</tr>
<tr>
<td>Employee Cafeteria</td>
<td>12,000.</td>
</tr>
<tr>
<td>Snack Bar</td>
<td>7,000.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$208,300.</strong></td>
</tr>
<tr>
<td>Furnishings</td>
<td>66,000.</td>
</tr>
<tr>
<td><strong>Architect-Engineer Fees</strong></td>
<td>58,700.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,029,000.</strong></td>
</tr>
<tr>
<td>Appropriation Item #945</td>
<td>425,000.</td>
</tr>
<tr>
<td>Bond Issue</td>
<td>604,000.</td>
</tr>
</tbody>
</table>

The estimated increase in cost is due to the following:

The area of the building has increased from the original estimate of 34,000 sq.ft. to 38,590 sq.ft. This was desirable as additional dry food storage space would be
March 13, 1965

required when the future dining rooms are constructed and space could now be provided economically in the basement under the kitchen. Due to the uniform shape of the building it would be undesirable to provide this space in the future as an appendage to the building. Since the very early estimates were made, additional area was added to the building by the design feature incorporating the arcade in the plan and by provision of an employee cafeteria.

Due to the distance from the new campus to the student center and town facilities it was deemed advisable to provide lounges and a snack bar in the unfinished area of the building which will be occupied in the future by cafeteria lines for the added dining rooms. This space would otherwise be unoccupied.

The employee cafeteria will provide meal service for approximately ninety persons and will eliminate the need of special scheduling required if the employees were to use the main cafeteria. Also this service will ease an employment problem which is critical due to the difficulty of obtaining this type of employee which is in great demand by Colonial Williamsburg and the tourist facilities.

All kitchen and serving equipment which is being provided is the most modern and efficient and any change in this would certainly increase the operating cost and possibly reduce the quality of the meals to be served.

The facilities and areas added to the project will result in an ultimate saving to the Commonwealth as the cost would be considerably higher if they are omitted now and provided later in the second unit.

Bids on the kitchen equipment will be taken in groups by area and also unit prices for individual pieces will be included. This will permit some elimination of equipment if it becomes necessary.

Please let us know if you need any additional information at this time.

Very truly yours,

WRIGHT, JONES & WILKESON

/s/ Hubert L. Jones
HLJ:A
June 30, 1965

Rector, Officers and Members of the
Buildings and Grounds Committee of the
Board of Visitors of the College of
William and Mary in Virginia

Mr. J. B. Woodward, Jr., Rector
Mr. W. Brooks George, Vice Rector
Mr. John P. Harper, Secretary

Dr. J. Asa Shield, Chairman
Mr. Ernest Goodrich
Mr. Charles K. Hutchens
Mr. John P. Harper
Mr. Walter G. Mason

Gentlemen:

I am delighted to advise that we have now received from the Governor's Office an approval of our request to proceed in the preparation of the preliminary plans for the Men's Physical Education building and equipment (first phase) which, as you recall, is projected at a cost of $2,641,000. The Governor's approval for $35,500 for the cost of preparation of preliminary plans is conditioned upon such plans being completed and approved by the Governor's Office prior to January 1, 1966. His action in this matter stems from his desire to assist State institutions in moving ahead with projects on which accelerated planning would enable completion at a much earlier date than normally contemplated.

We cannot move on this vitally needed project until the architect is selected for the same, and it is imperative, therefore, that the Buildings and Grounds Committee and Officers of the Board consider this matter at a luncheon meeting following our appointment with Governor Harrison regarding the problem of the Dining Hall on Thursday, July 8, 1965. I have reserved a private dining room--the Capitol Room--on the mezzanine floor of Hotel Richmond for 12:15 p.m. on that date. As you recall, we are to see Governor Harrison at 11:30 a.m., and this should give us sufficient time to get to the luncheon at Hotel Richmond.

I enclose an explanation of the very acute problem which we face in regard to our present architectural service; namely, undue delay in completion of plans and specifications for bidding, and failure to bring such plans and specifications within a reasonable range of the low bid when taken on the respective projects. This situation is now operating to the distinct disadvantage of our building program, and to our hope for realizing appropriations for the desperately needed projects cited in our capital outlay projects for 1966-68.

The Governor and his Budget Advisory Committee were more concerned on this point in their visitation to the respective institutions of higher learning
than on any other, and we had to give assurance of the use of multiple archi-
tects, if necessary, in order to be accorded a receptive hearing of our projects. I
cannot over-emphasize the importance of this point in terms of our prospect for
future capital outlay appropriations.

Thirteen architectural firms have contacted the College and expressed interest in
future capital outlay projects, and I enclose a list of the same. I also enclose for your information a list of our projected capital outlay projects for the 1966-68 biennium.

Looking forward to seeing you on July 8, 1965 at our 10:30 a.m. meeting in
the House Appropriations Committee Room on the top floor of the Capitol, and
with very best wishes, I am

Sincerely yours,

[Signature]

Davis Y. Paschall
President

Enclosures
ANALYSIS OF CAPITAL OUTLAY PROJECTS -
COST, ARCHITECT'S ESTIMATES AND
COMPLETION SCHEDULES

Women's Dormitory - (duPont Hall):

Appropriation from General Fund $ 460,000.00

Architect's estimate of cost of building prior to receiving bids $ 920,000.00

Budget:

Appropriation from General Fund $ 460,000.00
Bonds 460,000.00
$ 920,000.00

Actual:

Construction contract (Harry B. Graham Company, Inc.) $ 989,139.58
Built-in furniture contract 76,400.00
Architect's fee 60,778.51
Other furniture 47,581.36
Interest on borrowings 1,365.08
Bond Attorney's fees 2,564.21
Miscellaneous 7,171.26

Total cost $1,185,000.00

Architect's estimate (see above) 920,000.00

Excess of Architect's estimate $ 265,000.00

Means of financing:

State Appropriation $ 460,000.00
Revenue bonds 725,000.00
$1,185,000.00

Due to the delay in the preparation of the plans and further delay as a result of the lowest bid being in excess of Appropriation and bond authorization, the contract with the General Contractor was not executed until October 9, 1963, for completion September 1, 1964. The building was actually completed only a few days before the students moved in, and the Contractor actually worked on Sundays to complete it in time.
Conversion of Infirmary and Jefferson Dormitory:

Total appropriation for projects $239,700.00

Architect estimated bids would be within appropriation above.

In order to get projects underway the following adjustments had to be made:

Lowest bid received for remodeling was in excess of estimate by $36,828.00
Some desired features had to be eliminated.
Built-in furniture plans reduced by $900.00

Excess over Architect's estimate $37,728.00

Due to the delay in receiving bids on the project, the General Contractor will have to work overtime in order to have the buildings ready for use in September.

Dining Hall:

Based on the Architect's estimate, we requested for a new Dining Hall (First Unit) and equipment, in our budget for the 1964-66 biennium $814,000.00

We received an appropriation of $425,000.00

On November 14, 1964 the Board of Visitors authorized a bond issue of $475,000.00

On March 13, 1965, on the recommendation of the Architect, the Board of Visitors authorized a bond issue in the amount of $604,000.00

On the recommendation of our bonding attorneys, the issue was "rounded out" and sold at $600,000.00

Appropriation 425,000.00

Budget for Dining Hall $1,025,000.00

Lowest bids received on basis of plans at the time of bid opening $1,398,300.00

Budget 1,025,000.00

Excess over Architect's estimate $373,300.00
Life Science Building:

Contract with Wright, Jones & Wilkerson signed September 3, 1964 for preparation of plans. Preliminary plans were to be completed in June for use in filing a Federal Grant. Have not been received.

Fine Arts Addition -- Phi Beta Kappa Hall:

Contract with Wright, Jones & Wilkerson signed August 20, 1964 for preparation of plans. In letter of April 16, 1965, Mr. Hubert Jones stated:

"We have experienced some delay on the project, however, the problems have been overcome and we expect to complete the plans and have them ready for bidding the first part of May."

The working drawings have not yet been approved by the Division of the Budget, which will require two weeks, and then the bids have to be advertised for thirty days.

Laundry Addition:

Contract for the preparation of plans and specifications for this project was executed on September 16, 1964. In his letter of April 16, 1965, Mr. Jones made the following comment:

"Preliminary plans for this project are complete and the working drawings are in progress. They will be completed and the project advertised in sufficient time to complete the alterations and additions by March of 1966."

As of June 29, 1965 neither the preliminary plans nor the working drawings have been submitted to the Division of the Budget for approval. It is estimated that it will take between six and eight months to complete this project, from date of contract.
ARCHITECTURAL CONCERNS WHO HAVE EXPRESSED AN INTEREST IN CAPITAL OUTLAY PROJECTS

1. Weimer and Burch, Architects
   Richmond, Virginia

2. Rancorn, Wildman and Krause
   Newport News, Virginia

3. J. Robert Carlton & Associates
   Richmond, Virginia

4. Marcellus Wright & Partner
   Richmond, Virginia

5. Hayes, Seay, Mattern & Mattern
   Roanoke, Virginia

6. Pentecost, Wade & McLellon
   Norfolk, Virginia

7. Oliver & Smith
   Norfolk, Virginia

8. MacLane & Chewning
   Washington, D. C. and
   Virginia Beach, Virginia

   Richmond, Virginia

10. Leary & Ciucci
    Richmond, Virginia

11. William A. Briggs
    Richmond, Virginia

12. Saunders & Pearson
    Alexandria, Virginia

13. J. Everett Fauber, Jr.
    Lynchburg, Virginia
CAPITAL OUTLAY REQUESTS
FOR 1966-68 BIENNIAL

<table>
<thead>
<tr>
<th>BIENNIAL 1966-68:</th>
<th>Total Cost of Project</th>
<th>From General Fund</th>
<th>From Funds Other Than General Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Life Science Building and Equipment</td>
<td>$2,162,000</td>
<td>$1,635,000 (a)</td>
<td>$432,000</td>
</tr>
<tr>
<td>(a) This amount is in addition to the $95,000.00 appropriated in the 1964-66 biennium for the preparation of plans for the building. The total cost of $2,162,000.00, therefore, includes the $95,000.00 previously appropriated.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Men's Physical Education Building and Equipment (First Phase)</td>
<td>2,641,000</td>
<td>2,641,000</td>
<td>-0-</td>
</tr>
<tr>
<td>3. Mathematics and General Classroom Building and Equipment</td>
<td>1,193,000</td>
<td>1,193,000 (b)</td>
<td>-0-</td>
</tr>
<tr>
<td>(b) Recommended by Capital Outlay Commission for 1964-66 biennium.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Renovation of Old Library Building for Law School</td>
<td>365,000</td>
<td>365,000 (c)</td>
<td>-0-</td>
</tr>
<tr>
<td>(c) Recommended by Capital Outlay Commission for 1966-68 biennium.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Chemistry - Geology Building and Equipment</td>
<td>2,254,000</td>
<td>2,254,000</td>
<td>-0-</td>
</tr>
<tr>
<td>6. Men's and Women's Physical Education Field</td>
<td>223,000</td>
<td>223,000</td>
<td>-0-</td>
</tr>
<tr>
<td>7. Roads, Walks and Landscaping</td>
<td>338,800</td>
<td>338,800</td>
<td>-0-</td>
</tr>
<tr>
<td>8. Extension of Campus Utilities</td>
<td>371,000</td>
<td>371,000</td>
<td>-0-</td>
</tr>
<tr>
<td>9. Dredging of Swamp Area between Women's Gymnasium and New Women's Dormitory</td>
<td>85,200</td>
<td>85,200</td>
<td>-0-</td>
</tr>
<tr>
<td>Project Description</td>
<td>Total Cost of Project</td>
<td>From General Fund</td>
<td>From Funds Other Than General Fund</td>
</tr>
<tr>
<td>---------------------------------------------</td>
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<tr>
<td>10. General Classroom Building and Equipment</td>
<td>$ 822,000</td>
<td>$ 822,000 (d)</td>
<td>-0-</td>
</tr>
<tr>
<td>(d) To be located on Old Campus</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>11. Housing for Men</td>
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<td>1,677,000</td>
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<td>12. Improvements and Renovations to Stadium</td>
<td>168,000</td>
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<td>-0-</td>
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<tr>
<td>Total</td>
<td>$12,300,000</td>
<td>$10,096,000</td>
<td>$2,109,000</td>
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</tbody>
</table>
Rector, Officers, and Members of the
Buildings and Grounds Committee of the
Board of Visitors of the College of
William and Mary in Virginia

Mr. J. B. Woodward, Jr., Rector
Mr. W. Brooks George, Vice Rector
Mr. John P. Harper, Secretary

Dr. J. Asa Shield, Chairman
Mr. Ernest Goodrich
Mr. John P. Harper
Mr. Charles K. Hutchens
Mr. Walter G. Mason

Gentlemen:

In my communication of June 30, 1965, I enclosed a list of architectural firms which have indicated to us an interest in providing services in connection with capital outlay projects.

I did not intend to omit the architectural firms currently employed by the Board of Visitors: Wright, Jones & Wilkerson, and Forrest Coile & Associates (Christopher Newport College in Newport News). I believe it is understood that those currently employed would, of course, be accorded consideration.

Since my letter of June 30, 1965, I have received an expression of interest by Nyal L. Cline, Architect, 404 Courtland Building, Lynchburg, Virginia. Mr. Cline indicates that he has provided architectural services for three dormitories at Lynchburg College and, in association with another architect, a large dormitory and classroom building for Hargrave Military Academy.

Looking forward to seeing you on Thursday, July 8, at 10:30 a.m. in the House Appropriations Committee Room on the fourth floor of the State Capitol in Richmond, I am

Sincerely yours,

Davis Y. Paschall
President
Committee on Buildings and Grounds of The
Board of Visitors of the College of William
and Mary in Virginia

Dr. Asa Shield, Chairman       Mr. John P. Harper
Mr. C. K. Hutchens             Mr. Ernest Goodrich
Mr. Walter G. Mason

Gentlemen:

In accordance with the authorization of the Chairman of your Committee, I wish
to advise that there will be a meeting of the Committee on Buildings and Grounds
at 10 a.m. Friday morning, January 14, 1966 in the Conference Room of the new
Physics Building.

A College station wagon will depart from the Williamsburg Lodge at 9:45 a.m. to
bring any members of your Committee who may desire a ride to the Physics Build-
ing.

The two matters for consideration by the Buildings and Grounds Committee involve
the following, copies of which are enclosed:

(1) The revised Resolution Authorizing Agreement between the College
of William and Mary in Virginia and Colonial Williamsburg, Incor-
porated for Use of the Sir Christopher Wren Building for Historic
Interpretation. You will recall that the Committee considered this
matter at a meeting on November 19, 1965, and felt that the Agree-
ment should incorporate a more specific section on liability features
(Item 8 in the Agreement has been added accordingly), and also some
agreement as to provision and termination. The latter has been added
to the last paragraph, and this revised Resolution has been cleared
with representatives of Colonial Williamsburg.

(2) Progress Report of Committee Authorized to Prepare a Plan for
Establishment of Certain College Woods as a Nature Preserve for
Educational Purposes. The recommendation of the Committee is
indicated at the very end of this report.

In order that the other members of the Board of Visitors may be apprised of what
your Committee will be considering for recommendation to the Board, I am send-
ing a copy of this communication and its enclosures to the other members of the
Board for their information.
With very best wishes, I am

Sincerely yours,

Davis Y. Paschall
President

cc: All members of the Board of Visitors
RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE
COLLEGE OF WILLIAM AND MARY IN VIRGINIA AND
COLONIAL WILLIAMSBURG, INCORPORATED FOR USE OF THE
SIR CHRISTOPHER WREN BUILDING FOR HISTORIC INTERPRETATION

WHEREAS, Chapter 291, an ACT of the General Assembly, approved March 24, 1932, ratified and approved the restoration of the original buildings and grounds of the colonial college of the College of William and Mary, and authorized the acceptance thereof at any time, or from time to time, by the Board of Visitors of the College, and provided for further changes and alterations by the College with the approval of Colonial Williamsburg, Incorporated;

WHEREAS, In recent years the Sir Christopher Wren Building, being one of the original buildings, the restoration of which was approved pursuant to Chapter 291, mentioned above, has been declared a National Historic Landmark by the United States Department of the Interior and has increasingly become a place of historical and architectural interest to the public, being the oldest educational building in continuous use in English-speaking America and, next to the Parliament buildings in Westminster, the oldest legislative hall in the English-speaking world;

WHEREAS, The number of persons visiting the original eighteenth-century grounds of the College and the Sir Christopher Wren Building in particular has continued, year after year, to grow substantially, approximately one million persons having visited Williamsburg annually in recent years, a large majority of whom visit the Sir Christopher Wren Building;

WHEREAS, Under the aforementioned Act, the College, with the assistance of Colonial Williamsburg, Incorporated, has during the summers of 1963, 1964 and 1965, provided competent guide service to the public to permit accurate interpretation to the public of the historical importance of the Sir Christopher Wren Building and the College of William and Mary, from the seventeenth century to the present, in general, and, in particular, in respect to the role of the Sir Christopher Wren Building, as the early site for the development of colonial, educational, religious, and political life;

WHEREAS, Certain portions of the original eighteenth-century Sir Christopher Wren Building are no longer appropriate for the classroom needs of the College, these portions of the building being especially suitable for historical interpretation thereof;

WHEREAS, Completion of the interior restoration of these portions of the building and continuous year-round guide service and historic interpretation would be in the best interests of the College of William and Mary, the Commonwealth of Virginia, and the general public, and, at the same time, would make available these portions of the building to Colonial Williamsburg, Incorporated, for the enrichment of its educational and interpretative program in the historic area of restored Williamsburg;

WHEREAS, Colonial Williamsburg, Incorporated, has presented to the Board of Visitors of the College a proposal by which certain portions of the Sir Christopher Wren Building would be made available throughout the year for such purposes, such proposal having been thoroughly considered by the Board of Visitors of the College at a special meeting on September 25, 1965;
WHEREAS, The proposal presented by Colonial Williamsburg, Incorporated, contemplates extensive interior restoration of certain portions of the Sir Christopher Wren Building as well as the air conditioning thereof at an approximate cost to Colonial Williamsburg, Incorporated, of a sum in excess of $340,000, including the authentic furnishings of such portions of the building and the providing of competent guide service, also at the expense of Colonial Williamsburg, Incorporated, requiring the listing of the Sir Christopher Wren Building of the College of William and Mary in Virginia as one of the exhibition buildings operated and maintained as historic sites by Colonial Williamsburg, Incorporated, open to the public for an appropriate moderate admission fee to be charged by Colonial Williamsburg, Incorporated, in order to help defray the costs of interpretation, operation, and maintenance of the building (admission to college personnel, faculty, students, and alumni, however, to be gratuitous), which fee can be adjusted from time to time by Colonial Williamsburg, Incorporated, to meet expenses for these purposes, but not to the extent of realizing a profit therefrom;

NOW, THEREFORE, BE IT RESOLVED, That pursuant to the legislative provisions involving the eighteenth-century campus of the College of William and Mary as set forth in Chapter 291, an Act of the General Assembly, approved March 24, 1932, and Section 23-49.1 (b) of the Code of Virginia, "All property, property rights, duties, contracts and agreements of the several colleges are vested in the board of visitors of the College of William and Mary in Virginia," the Board of Visitors of the College of William and Mary in Virginia hereby authorizes the President of the College to execute an Agreement with Colonial Williamsburg, Incorporated, for use of the Sir Christopher Wren Building for historic interpretation, which Agreement incorporates this Resolution as a part of the same, and which Agreement is to be approved as to form by the Attorney General of Virginia.
AGREEMENT BETWEEN THE COLLEGE OF WILLIAM AND MARY IN VIRGINIA AND COLONIAL WILLIAMSBURG, INCORPORATED, FOR USE OF THE SIR CHRISTOPHER WREN BUILDING FOR HISTORIC INTERPRETATION

This Agreement, entered into on this date __________, 1966, between the College of William and Mary in Virginia, party of the first part, and Colonial Williamsburg, Incorporated, party of the second part, witnesseth:

On January 14, 1966, the Board of Visitors of the College of William and Mary adopted the following Resolution:

RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE COLLEGE OF WILLIAM AND MARY IN VIRGINIA AND COLONIAL WILLIAMSBURG, INCORPORATED FOR USE OF THE SIR CHRISTOPHER WREN BUILDING FOR HISTORIC INTERPRETATION

WHEREAS, Chapter 291, an ACT of the General Assembly, approved March 24, 1932, ratified and approved the restoration of the original buildings and grounds of the colonial college of the College of William and Mary, and authorized the acceptance thereof at any time, or from time to time, by the Board of Visitors of the College, and provided for further changes and alterations by the College with the approval of Colonial Williamsburg, Incorporated;

WHEREAS, In recent years the Sir Christopher Wren Building, being one of the original buildings, the restoration of which was approved pursuant to Chapter 291, mentioned above, has been declared a National Historic Landmark by the United States Department of the Interior and has increasingly become a place of historical and architectural interest to the public, being the oldest educational building in continuous use in English-speaking America and, next to the Parliament buildings in Westminster, the oldest legislative hall in the English-speaking world;

WHEREAS, The number of persons visiting the original eighteenth-century grounds of the College and the Sir Christopher Wren Building in particular has continued, year after year, to grow substantially, approximately one million persons having visited Williamsburg annually in recent years, a large majority of whom visit the Sir Christopher Wren Building;

WHEREAS, Under the aforesaid Act, the College, with the assistance of Colonial Williamsburg, Incorporated, has during the summers of 1963, 1964 and 1965, provided competent guide service to the public to permit accurate interpretation to the public of the historical importance of the Sir Christopher Wren Building and the College of William and Mary, from the seventeenth century to the present, in general, and, in particular, in respect to the role of the Sir Christopher Wren Building, as the early site for the development of colonial, educational, religious, and political life;
WHEREAS, Certain portions of the original eighteenth-century Sir Christopher Wren Building are no longer appropriate for the classroom needs of the College, these portions of the building being especially suitable for historical interpretation thereof;

WHEREAS, Completion of the interior restoration of these portions of the building and continuous year-round guide service and historic interpretation would be in the best interests of the College of William and Mary, the Commonwealth of Virginia, and the general public, and, at the same time, would make available these portions of the building to Colonial Williamsburg, Incorporated, for the enrichment of its educational and interpretative program in the historic area of restored Williamsburg;

WHEREAS, Colonial Williamsburg, Incorporated, has presented to the Board of Visitors of the College a proposal by which certain portions of the Sir Christopher Wren Building would be made available throughout the year for such purposes, such proposal having been thoroughly considered by the Board of Visitors of the College at a special meeting on September 25, 1965;

WHEREAS, The proposal presented by Colonial Williamsburg, Incorporated, contemplates extensive interior restoration of certain portions of the Sir Christopher Wren Building as well as the air conditioning thereof at an approximate cost to Colonial Williamsburg, Incorporated, of a sum in excess of $340,000, including the authentic furnishings of such portions of the building and the providing of competent guide service, also at the expense of Colonial Williamsburg, Incorporated, requiring the listing of the Sir Christopher Wren Building of the College of William and Mary in Virginia as one of the exhibition buildings operated and maintained as historic sites by Colonial Williamsburg, Incorporated, open to the public for an appropriate moderate admission fee to be charged by Colonial Williamsburg, Incorporated, in order to help defray the costs of interpretation, operation, and maintenance of the building (admission to college personnel, faculty, students, and alumni, however, to be gratuitous), which fee can be adjusted from time to time by Colonial Williamsburg, Incorporated, to meet expenses for these purposes, but not to the extent of realizing a profit therefrom;

NOW, THEREFORE, BE IT RESOLVED, That pursuant to the legislative provisions involving the eighteenth-century campus of the College of William and Mary as set forth in Chapter 291, an Act of the General Assembly, approved March 24, 1932, and Section 23-49.1 (b) of the Code of Virginia, "All property, property rights, duties, contracts and agreements of the several colleges are vested in the board of visitors of the College of William and Mary in Virginia," the Board of Visitors of the College of William and Mary in Virginia hereby authorizes the President of the College to execute an Agreement with Colonial Williamsburg, Incorporated, for use of the Sir Christopher Wren Building for historic interpretation, which Agreement incorporates this Resolution as a part of the same, and which Agreement is to be approved as to form by the Attorney General of Virginia.

NOW, THEREFORE, BE IT AGREED, That, pursuant to and in accordance with the foregoing Resolution, the College of William and Mary in Virginia, a Corporation, and Colonial Williamsburg, Incorporated, hereby covenant and agree as follows:
1. The College reserves the south side of the Wren Building, including Rooms 100 and 200 for College use, and also the entire third floor of the building for office and classroom space. Ingress and egress to this part of the building is possible at all hours through the south door.

2. The chapel of the Wren Building is available to Colonial Williamsburg for interpretation except at times when there are college services (Chapel service, early morning Communion services) and on occasions of weddings and funerals—proper notification being given Colonial Williamsburg of such occasions.

3. The College continues to utilize the Great Hall and the Blue Room for College functions, events, and special ceremonies—proper notification being given Colonial Williamsburg of such occasions.

4. The entire Wren Building and the front campus continues to be available to the College for special events such as Commencement Ceremonies, Homecoming, Burgesses Day, and other events of like nature—proper notification being given Colonial Williamsburg of such occasions.

5. The script used by those in charge of the interpretative services shall be approved annually by the President of the College to assure accuracy in those parts pertaining to a description of the present-day College.

6. The security of the building is a shared responsibility of the College and Colonial Williamsburg, the same to be planned, supervised, and reviewed periodically by both, and reports of such review filed with the College and Colonial Williamsburg.

7. The costs of restoring, furnishing and maintaining the Sir Christopher Wren Building and the furnishings thereof, and of opening the portions thereof to the public, are to be borne entirely by Colonial Williamsburg, Incorporated, and appropriate provisions as to the procedures to be followed in controlling access to the various portions of the building, in handling liability, insurance, and other matters, shall be arranged and executed to the mutual satisfaction of the College of William and Mary and Colonial Williamsburg, Incorporated, it being understood that Colonial Williamsburg, Incorporated, assumes responsibility for the complete operation of those portions of the building open to the public as if such portions were actually owned by Colonial Williamsburg, Incorporated.
8. For those portions of the building open by Colonial Williamsburg, Incorporated to the public, Colonial Williamsburg, Incorporated, agrees to indemnify and hold the College of William and Mary harmless from any and all claims, losses, demands, damages, causes of action, actions and liability, whether for death, injury, loss or damage to person or persons or property, which may be asserted against the College arising out of any occupancy or use of these portions so open to the public.

In recognition of the continuing need of the College for classroom and faculty office space, this Agreement for the use of certain portions of the Sir Christopher Wren Building for historic interpretation by Colonial Williamsburg, Incorporated, shall be effective June 15, 1967, with the understanding that the College shall have the continued use of the renovated church building on the Duke of Gloucester Street for instructional purposes until June 15, 1970.

This Agreement is subject to periodic review at the end of each successive five-year period by the College of William and Mary and Colonial Williamsburg, Incorporated, with a view to incorporating improvements and modifications as may then appear to be in the best interest of both, and the Agreement may be terminated by either the College or Colonial Williamsburg, Incorporated, at the end of any five-year period provided that a notice be given by the party declaring the termination at least two years in advance. In the event of such termination, if declared by the College, reimbursement to Colonial Williamsburg for improvements, allowing for reasonable depreciation, will be made, and any property of a movable nature having been placed in the building by Colonial Williamsburg, Incorporated, shall be returned to Colonial Williamsburg, Incorporated.

President, The College of William and Mary in Virginia

President, Colonial Williamsburg, Incorporated

Attest

Attest

Date

(Seal)

(Seal)

Approved as to Form by the Attorney General of Virginia:

Date
Board of Visitors
January 14, 1966

PROGRESS REPORT OF COMMITTEE
AUTHORIZED TO PREPARE A PLAN FOR ESTABLISHMENT
OF CERTAIN COLLEGE WOODS AS A
NATURE PRESERVE FOR EDUCATIONAL PURPOSES

The College of William and Mary owns a unique asset in the approximately 700 acres of woods surrounding Lake Matoaka. In past years, this area has served a significant educational function by providing the opportunity for various classes in biology to study ecology, ornithology, botany and other disciplines in a relatively natural environment. In addition, the area has provided many members of the college community with the opportunity to enjoy nature in all of its ramifications.

In the adoption by the Board of Visitors of the College of William and Mary at its meeting of November 20, 1965, the resolution entitled, "Preparation of a Plan for Establishment of Certain College Woods as a Nature Preserve for Educational Purposes," the Board recognized the potential of this area as an educational resource of the College. It is believed also that implicit in the resolution was the thought that more educational and recreational use could be made of the area and that such utilization should be predicated on a sound management and development plan.

The College Woods is an unusual area in that it is a large, relatively undeveloped acreage which soon will be surrounded on all sides by a rapidly developing community. Because of its unique location in the community, as well as its natural beauty, the College Woods in future years will be continually subjected to pressures for its exploitation. It is believed, therefore, that any development or management plan will be effective in resisting these pressures only if it emphasizes the educational and recreational value of the area and only if implementation and development of the plan involves many components of the community. It has been the experience on similar areas in other states that management plans are most successful when they evolve through community action and participation. Recent experiences would indicate that considerable community interest in the College Woods, does, in fact, exist.

The attached report is not intended as a management and development plan and should not be construed as such. The report attempts only to indicate the two most obvious directions in which management might proceed with some suggestions of sources from which professional and financial assistance might be sought.

NATURAL AREA AND NATURE PRESERVE

(a) Definition

The Department of Biology has long advocated that the College Woods be retained in a relatively undisturbed condition in order that it would retain its greatest value for ecological and other studies. Designation of areas as "Natural Areas" has become a matter of increasing interest and importance in America. In general, such areas are representative samples of American landscapes where nature is left relatively undisturbed. Little or no disturbing development is permitted, excepting simple foot trails and fire lanes. Some states, notably Virginia, have established natural areas for special purposes, such as for scientific and educational use and aesthetic enjoyment. The idea is receiving growing popular support because these lands are providing very special opportunities for outdoor education.
Retirement and management of property in this way is not uncommon among colleges and universities fortunate enough to own or control areas adequate for this purpose. Notable examples are Cornell University's Sapsucker Woods and the University of Kansas Natural History Reservation.

Almost any area designated as a "Natural Area" would function also as a bird and wildlife sanctuary and could be used for outdoor conservation education. No harm need come to the plant and animal life present provided there is responsible supervision and control. It is clear that indiscriminate roaming of individuals and groups could not be permitted.

A completely purist attitude toward "Natural Areas" implies absolutely no change other than those considered to be natural biological phenomena. In the case of the College Woods, some alteration of this concept would be necessitated by the pine bark beetle problem. Although the "Natural Area" approach might be justified on purely scientific grounds, it is unlikely that the maximum educational values would be derived under this system. It also is unlikely that financial support would be as readily forthcoming for management of the area under such a plan. Adoption of a plan whereby the College Woods simply was designated as a "Natural Area" with no development whatsoever would, in effect, be a continuation of the policy which presently exists with any advantages which might accrue from formally designating the area in this manner. It would continue to provide an outdoor laboratory for college course work in ecology, botany, and related areas. It also would continue to provide esthetic and recreational values for the limited number of people who avail themselves of these opportunities as they presently exist.

(b) Suggestions and Recommendations

Therefore, as one possible management plan the College might designate the property as the "William and Mary Natural History Area". Inherent in this designation would be the concept of little or no development of the area. Minimal management would entail construction and maintenance of fire trails, proper posting of the area, some patrolling, selective removal of diseased pines, and some maintenance to handle specific problems as they might arise.

Development of the area could be carried somewhat further by the construction and maintenance of "self-guiding" nature trails such as those found in all of the national and in some of the state parks. Certain improvements of the area to enhance its value for wildlife might also be made. Neither of these developments would be highly inconsistent with the concept of "Natural Area," even on the basis of a most limited definition.

The Department of Biology would support such a plan as it would perpetuate the area in the best condition for the successful realization of a number of biological studies. However, the Department also realizes that this approach limits the uses to which the forest might be put. It does not, therefore, advocate the "Natural Area" approach as the only one or, necessarily, as the most important one.

(c) Professional and Financial Assistance

A number of professional organizations provide consulting services for assistance in planning "Natural Areas". Among the more prominent is The Nature Conservancy, an organization dedicated to the preservation of natural areas by acquisition
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and by assistance to educational institutions, private groups or public agencies seeking to preserve natural areas for scenic, scientific or educational reasons. The National Audubon Society, Urban Renewal Administration, Bureau of Land Management, National Park Service, and others all furnish assistance with planning.

It is estimated that designation of the William and Mary Woods as a "Natural Area" with limited development, fire patrol, and some maintenance would require an annual operating budget of approximately $15,000. This would be adequate only to provide personnel for patrol and maintenance duties.

Since such a plan as that mentioned above would provide greatest educational value for the students of the college, it appears reasonable that the College should provide the operating budget from state funds or from private gifts. Since the plan involves the community very little in the use of the area, only a limited appeal could be made to citizens for funds to support the program. Undoubtedly, however, there are local residents who would be interested in contributing funds toward developing the concept of a William and Mary Natural History Area.

It is difficult to assess the level of financial support for a "Natural Area" which might be expected from other sources. The Nature Conservancy provides funds but only on a loan basis and usually for land acquisition. The report of the Virginia Outdoor Recreation Study Commission, compiled in compliance with Chapter 277 of the Acts of the 1964 General Assembly, does not specifically mention "Natural Areas" but such areas are implicit in the definition of "open-space land" on Page 87 of the report. If legislation proposed in this report is passed by the 1966 General Assembly, it would appear that funds for the development of "Natural Areas" might be forthcoming from a Commonwealth appropriation and the Federal Land and Water Conservation Fund grants which would then be available on a matching basis. It is also significant that the Old Dominion Foundation contributed $25,000 to the above mentioned study because of its interest in natural resource conservation. This philanthropic organization might be approached for financial support for the "Natural Area" concept.

THE NATURE CENTER

(a) Definition

During the past century, the growth of our population and the unwise and wasteful use of land and natural resources have pointed to the need for a greater understanding and appreciation of conservation. Today, the capacity of existing national outdoor areas is severely overtaxed, and if the present trend continues these facilities will be wholly inadequate to meet future needs. Much more importantly, however, unless people are given deeper insights into the natural world around them and have the opportunity to form proper attitudes and a correct conservation conscience, no amount of recreational opportunity or additional facilities will be of much avail. These insights may be gained at any age but are best formulated among our youth. It was for this purpose that the nature center concept began.

A nature center can be defined as an area of undeveloped land near or within a city or town and having on it the facilities and services designed to conduct community outdoor programs in natural sciences, nature study, and conservation. It is, in fact, an outdoor focal point where the citizens of the community, both young and old, can enjoy a segment of the natural world and learn something about the
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Interrelationships of living things, including man's place in the ecological community. Thus conceived, an operating nature center provides innumerable educational, cultural, and recreational benefits to the community, values that may be far reaching at the local level. The nature center is a new concept in community education and recreation. A nature center is not a park, a zoo, or a museum although it may incorporate some of the features of a museum such as a natural science building with exhibits. The ideal nature center, then, is a representative sample of the natural landscape of a community, designed to orient the community to ecological realities. It is clear that the concept of a "Natural Area" and a "Nature Center" are not mutually exclusive and a management plan might be developed to incorporate the best features of both.

The goals of a nature center could be as broad and purposeful as the vision and interest of the College and community. It is clear that an association between William and Mary and a nature center would be a logical one in view of the intrinsic educational opportunities provided by a center. A nature center in a community is a wise investment as few community projects have such tangible as well as intangible values. A nature center is valuable because it provides an opportunity for local people to help themselves in outdoor education. Most important, an outdoor nature center provides an effective learning situation where experiences are direct and people can learn by doing and working. It is filled with wonderful work opportunities for youngsters.

Learning is not the sole reason, however, why a nature center is valuable to a community, important as nature education and conservation may be. There are other significant values, one of which is the opportunity that a nature center affords people in such things as esthetic enjoyment. In view of the fact that a nature center is designed to help the people of a community pursue programs of educational, scientific, cultural, and recreational value, it appears desirable to enumerate possible goals:

Educational

1. To increase knowledge and understanding of our natural world and man's place in it.

2. To develop an awareness, appreciation and an affection for nature.

3. To develop a desire and will, based upon understanding, to protect, safeguard from harm and use wisely the living and non-living resources of the earth important to man. These are the first steps in the development of a geobiotic ethic.

Scientific

1. To have a natural area near a community where students may study physical features and the native fauna and flora.

2. To have an area where the ecology of natural communities can be studied.

3. To hold in perpetuity in and around urban areas some representative samples of the native landscape.
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4. To help provide a natural outdoor laboratory for the stimulation of scientific curiosity, especially among young people.

Cultural

1. To help train persons in awareness and skills and thus to add to their capacity for enjoyment.

2. To teach good outdoor manners and conduct, thus helping to curb vandalism and juvenile delinquency.

3. To develop in young and old a sense of appreciation, respect and reverence for all living things, thus adding to man's moral character.

4. To promote better citizenship by stressing individual responsibility.

Recreational

1. To promote wholesome and productive outdoor activity.

2. To help promote more active instead of passive recreation.

3. To add a new dimension to physical and mental health.

4. To show that more "quality" in outdoor recreation is worth pursuing.

5. To help make leisure time productive.

(b) Suggestions and Recommendations

There is little question that the development of a nature center involves a considerable capital investment as well as a substantial annual operating budget. A nature center must include three basic elements: land, buildings, and personnel. The land element is most basic but would present no problem in this instance.

The second important element of a nature center is buildings. To run a nature center effectively, it is necessary to have a place where people meet. An education building with an assembly room, exhibits, displays, offices, rest rooms, and workshop is essential. The central education building should be large enough to include a museum wing. In addition to the education building, the center should have one or more residences for the staff.

The third and final element necessary is, of course, personnel. Staffwise, a typical center should have a trained educational director, one or two professional assistants to help with instruction, a stenographer and at least one caretaker. Needless to say the director and teaching staff should be persons of professional training in the natural sciences and conservation.

(c) Professional and Financial Assistance

The National Audubon Society, a pioneer in the Nature Center Concept, furnishes technical assistance with the development of such areas.
Board of Visitors

January 14, 1966

A community nature center represents an appreciable investment. The funds that are required are two kinds: capital outlay expenditures and annual operating funds. No center should be attempted on an inadequate or marginal budget. Initial capital expenditures may vary from $30,000 to $300,000 and more, and operating costs may range from $15,000 to $150,000 a year. A nature center can be established and run on a variety of budgets.

It is difficult to cite specific and detailed costs for such a project. Below are listed two budgets based only on general estimates. Plan A estimates are minimal for the establishment and operation of a nature and conservation center. The facilities and services rendered under this plan are modest and constitutes a minimum undertaking. Plan B provides for a better, more adequate nature center progr

### ESTIMATED CAPITAL COSTS

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<th>Cost Item</th>
<th>Plan A</th>
<th>Plan B</th>
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<td>Entrance road and parking lot</td>
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<td>Entrance gateway and sign</td>
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<td>Educational interpretive building</td>
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<td>(1,600 and 5,000 sq. ft. respectively)</td>
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<td>Caretaker's house</td>
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<td>Landscaping and walks</td>
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<td>Lunch area for groups</td>
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<tr>
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<td>Office furniture and equipment</td>
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<td>Utilities (hook up)</td>
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</tr>
<tr>
<td>Maintenance equipment:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>jeep and trailer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>general tools</td>
<td>300</td>
<td>500</td>
</tr>
<tr>
<td>power tools</td>
<td>300</td>
<td>1,500</td>
</tr>
<tr>
<td>Contingencies</td>
<td>1,000</td>
<td>3,000</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>$39,400</strong></td>
<td><strong>$129,200</strong></td>
</tr>
</tbody>
</table>

### ESTIMATED ANNUAL OPERATING EXPENDITURES

<table>
<thead>
<tr>
<th>Cost Item</th>
<th>Plan A</th>
<th>Plan B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel services*:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Director-naturalist</td>
<td>$ 7,000</td>
<td>$ 8,500</td>
</tr>
<tr>
<td>Staff teacher-naturalist, Class I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff teacher-naturalist, Class II</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Secretary-clerk-typist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Caretaker-handyman</td>
<td>4,000</td>
<td>4,000</td>
</tr>
<tr>
<td>Insurance, social security, etc.</td>
<td>400</td>
<td>1,000</td>
</tr>
<tr>
<td>Utilities (water, light, heat)</td>
<td>1,000</td>
<td>2,500</td>
</tr>
<tr>
<td>Gas, oil and lubrication, or travel</td>
<td>400</td>
<td>700</td>
</tr>
<tr>
<td>Maintenance materials</td>
<td>600</td>
<td>1,000</td>
</tr>
<tr>
<td>Miscellaneous supplies</td>
<td>400</td>
<td>1,000</td>
</tr>
<tr>
<td>Telephone and postage</td>
<td>200</td>
<td>500</td>
</tr>
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</table>
Board of Visitors
January 14, 1966

ESTIMATED ANNUAL OPERATING EXPENDITURES

(Continued)

<table>
<thead>
<tr>
<th>Cost Item</th>
<th>Plan A</th>
<th>Plan B</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Equipment</td>
<td>500</td>
<td>1,000</td>
</tr>
<tr>
<td>Miscellaneous expenses and contingencies</td>
<td>1,500</td>
<td>2,500</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>$16,000</strong></td>
<td><strong>$37,700</strong></td>
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</tbody>
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*Average salary schedule is given; scale will vary by location and will depend on whether or not housing and other perquisites are offered.

A new nature center obviously faces real decisions relative to fiscal matters. In other parts of the country, funds for nature centers for the first one or two years have come from non-tax sources. Usually, after a center has been in operation and has demonstrated its value to the community, certain government agencies will allot funds to pay for services rendered. A recent study of the income for a number of operating centers indicates the following sources of funds, ranked in decreasing order:

1. Grants from municipal and county funds.
2. Support from Junior League, women's clubs, social and service organizations.
3. Contributions and memberships of individuals.
4. Allocations from school funds. In many communities the schools assume part of the operating budget after a center has been open for a year or more. This is done by allocating as much as 50 cents per enrolled pupil annually to operation of the center as part of the school system’s science budget.
5. Contributions from local industries and chambers of commerce.
6. Miscellaneous
7. Grants by local foundations.

Nothing short of a well-organized fund-raising campaign would be adequate to permit an institution to take advantage of the above-mentioned sources of revenue. The above sources have proven most effective in other states for securing funds to develop and operate a nature center. The possibility of obtaining state funds might also be explored if the proposed Virginia Commission of Outdoor Recreation is created by the 1966 General Assembly.

SUMMARY AND CONCLUSIONS

The preceding report indicates the two extremes which might be followed in developing a use-management plan for the College Woods. The first plan, a "Natural Area," involves a minimum of development and retains the area in a particularly desirable condition for biological studies by students and faculty of the College. In addition, it would continue to afford recreational opportunities to
Board of Visitors

January 14, 1966

the limited number of people who avail themselves of the opportunity.

The second plan, a nature center, involves the development of facilities which would make possible a significant conservation and natural history education program for both the community and the state.

It is not essential that either plan in its most extreme form be developed. It is quite possible that some development, by creation of nature and hiking trails and the establishment of natural plantings would promote more utilization of the area by persons other than students enrolled in biology courses. It could, however, by more extensive improvement along these lines be made more attractive to tourists, youth groups, and others.

It appears that the educational potential of the area is one of its most significant features. Any management plan, therefore, should be one which recognizes and utilizes this potential.

It would be contemplated that any management plan would be most carefully conceived. It would not be intended that the College Woods become a municipal park or a public recreation area. The greatest value inherent in the College Woods is its natural condition and any management plan which modified or destroyed this value would not be in the best interest of the College. It is also recognized that any such plan must consider the possible utilization of certain of the woodlands in the future by the College for facilities as may be needed by the College for housing and/or classrooms.

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Recommendation:

It is recommended that the Board of Visitors authorize the President and the Committee to explore the various possibilities which exist for management of the College Woods within the general framework mentioned above. Further, this group should investigate the various sources of financial aid which might be available to support different plans of management. A management plan should then be completed which is realistic in view of fiscal limitations, yet which makes possible the realization of the maximum potential of the area.

1,少不了 Information furnished by the Nature Centers Division, National Audubon Society.
Dr. D. Y. Paschall, President  
College of William and Mary  
Williamsburg, Virginia

RE: ACQUISITION OF PROPERTY FROM THE COLLEGE OF WILLIAM AND MARY

Dear Dr. Paschall:

Saint Bede's Catholic Church has initiated a development program as it has become apparent that our present physical facilities are no longer adequate to accommodate the college students, the visitors to Colonial Williamsburg, and our other parish needs. Surveys of the predicted growth of the Williamsburg area in general, and of the College of William and Mary in particular, dictate that we undertake an expansion of our facilities at the earliest possible date in order to meet our present obligations as well as those of the future. One of our paramount obligations is to provide for the religious, cultural, and social development of the 425 Catholic students presently enrolled at the College of William and Mary. One of the objectives of our expansion program is to construct a Saint Bede's Student Federation Building.

It is with that objective in mind that we would like to have the College of William and Mary consider the following two proposals, which are in accordance with a discussion between Reverend R. E. French, Assistant Pastor of Saint Bede's, Mr. Thomas Noyles, and myself, Robert C. Goetz, Chairman of the Development and Building Committee, held on December 22, 1965, and Mr. Robert English, Bursar of the College, in his office:

1. Saint Bede's Catholic Church would like to acquire a tract of land owned by the State of Virginia and presently connected with the property of the College of William and Mary. This tract is physically located on the West side of College Terrace, directly across College Terrace from the Church property on which the existing Church building is located. The tract is bounded by College Terrace on the East, Bright Street extended on the North, and would extend approximately 175 feet in a Westerly direction from College Terrace and 175 feet in a Southerly direction from Bright Street extended. This tract is designated "A" on the attached sketch.
If this tract were to be made available to Saint Bede's Church, and subsequently purchased from the State, a two story structure could be erected upon it, the overall size to be approximately 40' x 100' and of architectural design in keeping with the existing Saint Bede's Church building, or any architectural design in keeping with any future plans the College may have for buildings in this general area. The appearance of this proposed building would be that of a one story building from the street, as a great portion of this tract of land is a deep ravine.

The proposed building would be used as a multipurpose structure providing adequate space for the college students, and other parish-oriented activities.

2. Saint Bede's Catholic Church would like to take this opportunity to present an alternate proposal to (1.) above:

Saint Bede's Church would like to acquire a tract of land owned by the State of Virginia and presently connected with the College of William and Mary. This tract of land is physically located immediately South of the existing "Roadway" between the Church property on which the Church is located, and the College property referred to as the "Bright House Property." This tract is bounded by Richmond Road to the East, College Terrace to the West, and said "Roadway" to the North; and would extend 25 feet in a Southerly direction into the Bright Property (this boundary to be parallel to "Roadway"). This tract is designated "B" on the attached sketch.

This alternate proposal is being presented because of the time requirement involved in presenting proposals of this nature in order that the Board of Visitors and General Assembly might consider them.

In the event that the land described in (1.) above would not be available to Saint Bede's Church to be incorporated into our expansion plans, we might find it necessary to utilize the land directly behind our existing Church and presently being used for parking, on which to construct a new facility. We would like to avoid using this property for this purpose as off-street parking is desirable for our Sunday Masses, and this particular parking lot is also utilized by individuals attending football games at the College and for other obvious considerations. Therefore, the objective of our alternative proposal is that this small tract of land, if available to
Saint Bede's Church, could be used to provide diagonal off-street parking in the event the Church property now used for parking were needed as a new building site.

We would hope that if the College of William and Mary follows a policy not in agreement with either of our two proposals, subsequent consideration might be given to the possibility of the College creating parking spaces as described in our second proposal. This consideration would be in keeping with the harmonious relationship the College and our Parish has enjoyed over the years.

We of Saint Bede's hope that after such consultation as you may deem necessary, and presentation before the proper parties, one of these proposals might be acceptable to all concerned.

Very truly yours,

Robert C. Goetz

cc: Bishop John J. Russell
    Reverend Vernon Bowers
    Mr. Robert English