
EXECUTIVE COMMITTEE
February 6, 2019
4:00 – 6:30 p.m.
Board Conference Room - Blow Memorial Hall

John E. Littel, Chair
William H. Payne II, Vice Chair
Sue H. Gerdelman, Secretary

- I. Introductory Remarks – Mr. Littel

- II. Approval of Minutes - November 14, 2018

- III. Closed Session (if necessary)

- IV. Discussion

- V. Adjourn

**EXECUTIVE COMMITTEE
MINUTES – NOVEMBER 14, 2018**

MINUTES
Executive Committee
November 14, 2018
Board Conference Room – Blow Memorial Hall

Attendees: John E. Littel, Chair; William H. Payne II, Vice Chair; Sue H. Gerdelman, James A. Hixon, Thomas R. Frantz, Lisa E. Roday and Brian P. Woolfolk. Others in attendance: President Katherine A. Rowe, Michael J. Fox, and Deborah A. Love.

Chair John E. Littel called the meeting to order at 4:20 p.m.

Recognizing that a quorum was present, Mr. Littel asked for a motion to approve the minutes of the meeting of September 26, 2018. Motion was made by Mr. Hixon, seconded by Ms. Gerdelman and approved by voice vote of the Committee.

In his opening remarks, Mr. Littel commented on his October visit to campus, the town hall with President Rowe, and his visit to St Andrews and the Drapers Company. The Rector asked Secretary to the Board Michael Fox to briefly review the Board schedule for the next few days.

Following brief discussion ensued, Mr. Littel moved that the Executive Committee of the Board of Visitors of the College of William and Mary convene in Executive Session for the purpose of discussing personnel matters regarding specific personnel, the performance and evaluations of specific executive employees; the evaluation of the performance of departments or schools; consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation; consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, and to discuss specific recommendations related to future fundraising strategies as well as current development activities, as provided for in Section 2.2-3711.A.1., 7., 8. and 9. of the Code of Virginia. Motion was seconded by Mr. Payne and approved by voice vote of the Committee. The observers were asked to leave the room and the Committee went into closed session at 4:30 p.m.

The Executive Committee reconvened in open session at 6:57 p.m. Mr. Littel reviewed the topics discussed during closed session, then moved adoption of the **Resolution** certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Ms. Roday and approved by roll call vote of the Committee members conducted by Secretary to the Board Michael Fox. (Certification **Resolution** is appended.)

There being no further business, the Committee adjourned at 6:58 p.m.

Executive Committee

Resolution EC-1

November 14, 2018

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors Executive Committee has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Committee that such closed session was conducted in conformity with Virginia law;

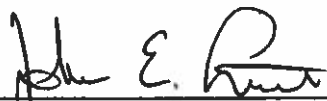
NOW, THEREFORE, BE IT RESOLVED, That the Executive Committee, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Executive Committee.

VOTE

AYES: 7

NAYS: 0

ABSENT DURING CLOSED SESSION:



John E. Littel
Chair
Executive Committee