

MINUTES

Meeting of the Board of Visitors The College of William and Mary in Virginia

November 16-17, 2006

The Board of Visitors of The College of William and Mary in Virginia met on the Richard Bland College campus in Petersburg and on the William and Mary campus in Williamsburg on Thursday and Friday, November 16-17, 2006.

On Thursday morning, November 16, the Richard Bland College Committee met in the Student Lounge in the Center for Student Affairs at Richard Bland College in Petersburg. Following the meeting, the Board attended the groundbreaking ceremony for the Richard Bland College Student Village prior to returning to the Williamsburg campus. On Thursday afternoon the Committee on Administration met in the Board Conference Room, and the Committees on Financial Affairs, Development and Alumni Affairs, Student Affairs and Public Affairs met in the Board Room in Blow Memorial Hall on the William and Mary campus in Williamsburg.

Those present on Thursday afternoon were:

Alvin P. Anderson
Charles A. Banks III
Robert A. Blair
Janet M. Brashear
John W. Gerdelman
Sarah I. Gore
R. Philip Herget III
Suzann W. Matthews

Anita O. Poston
Michael K. Powell, Rector
John Charles Thomas
Barbara B. Ukrop
Henry C. Wolf
Faculty representative: Colleen Kennedy
Student representative: Ryan M. Scofield

Absent: Thomas E. Capps
Jeffrey L. McWaters

Joseph J. Plumeri II
Jeffrey B. Trammell

Others present were:

Gene R. Nichol
Stewart H. Gamage
Samuel E. Jones
Anna B. Martin
Sean M. Pieri
W. Samuel Sadler
Kiersten Boyce
Fran Bradford

Karen R. Cottrell
Edward C. Driscoll, Jr.
Michael J. Fox
W. Fanchon Glover
Jackson N. Sasser
Michael L. Stump
Brian W. Whitson
Sandra J. Wilms

Also present were Dean of the School of Marine Science John Wells and members of the William and Mary Faculty Liaison Committee.

At 2:30 p.m. the Rector convened the meeting and welcomed Mr. Banks to his first meeting. The Rector reported briefly on the morning meeting at Richard Bland College, noting it was one of the most well attended, and had focused on the capital campaign to support the construction of their residences. There was good conversation on additional ways to help them achieve their objectives. The groundbreaking for the residences was very well attended by the community.

The Rector reported that very constructive conversations had been held on diversity under the leadership of Mr. Trammell, with a report to the Board scheduled for tomorrow

President Nichol also welcomed Mr. Banks and noted the recent appointment of alumnus Robert Gates as Secretary of Defense. Mr. Nichol offered brief comments regarding his decision to alter the display of the cross in the Wren Chapel, noting he has heard quite a bit from both those who support his decision and those who oppose it, and briefly outlined the reasoning behind his action.

The President commented on the recent NCAA announcement of the positive graduation rates of William and Mary student-athletes, and also advised the Board that he planned to join 13 students with the College's Medical Mission Corps in the Dominican Republic in January. Noting the continuing success of the capital campaign, he briefly reviewed a few of the most recent gifts.

The Board then moved into committee meetings. At 4:20 p.m. the Rector called on Justice Thomas to convene the joint meeting of the **Committee on Student Affairs** and the **Committee on Public Affairs**.

Chair of the Committee on Student Affairs John Charles Thomas introduced Vice President for Student Affairs Sam Sadler, who provided an update on projects, including the development of two new websites on diversity and sexual assault which should be able to go live at the start of the second semester. Mr. Sadler also provided an update on the Career Center and the possibilities being explored regarding its expansion. Noting that Mr. and Mrs. Herget had contributed funding for a feasibility study on that project, he offered his thanks to them for that gift and explained that this expansion is planned to be accomplished with private resources.

Student Liaison Committee members James Ambrose and Tina Ho reported on student activities in the fall semester and noted that future reports would focus on campus student leaders. Mr. Ambrose noted that the student perspective on the cross issue was neutral. A brief discussion ensued.

Two student leaders and their service projects were profiled – Students Helping Honduras and the William and Mary Medical Mission Corps, which works in the Dominican Republic. Following the presentations and brief discussion ensued, Justice Thomas thanked the students on behalf of the Board.

Vice President for Public Affairs Stewart Gamage provided an update on the student retail, reviewed the background data from the Widmeyer report and the student survey. A brief discussion of strategic marketing issues ensued. Ms. Gamage introduced three current students, Vice President Sadler and Ms. Ukrop, alumni from the 1960s, for a panel discussion of how student life has changed over time and what impact and what type of student retail might current students find useful. A brief discussion ensued.

Associate Vice President for Economic Development James Golden reported on the Real Estate Foundation, noting the Foundation was in the final stages of the search for an executive director. Next steps include conducting a strategic review of properties on the perimeter of the campus. Foundation co-chair Howard Busbee thanked the members of the Board for their active involvement in developing this effort to this point and noted that they were now working on collaboration with

other groups, including the City, James City County and Colonial Williamsburg. A brief discussion ensued.

Following closing remarks, the Board recessed at 5:45 p.m.

On Friday, November 17, the Committees on Buildings and Grounds and Athletics met in the Board Room, while the Committees on Audit and Academic Affairs met in the Board Conference Room and the Executive Committee met in the Rector's Office, prior to the full Board meeting.

At 10:47 a.m. the Board reconvened as a committee of the whole.

Ms. Brashear presided as chair of the **Committee on Athletics**.

Director of Athletics Terry Driscoll reported on the teams and provided an update on the academic profile and the Jimmie Laycock Football Center. Mr. Driscoll introduced Megan Moulton-Levy and Katarina Zoricic, who won the 2006 ITA National Indoor Doubles Tennis Championship last week. A brief discussion ensued.

Mr. Driscoll presented a short quiz on athletics facts and discussed several upcoming special events.

There being no further business, the Committee adjourned at 10:50 a.m.

Chair of the Committee on Academic Affairs Anita Poston called on Provost P. Geoffrey Feiss, who provided a brief report on his meeting yesterday with members of the State Council of Higher Education Academic Affairs Committee and the provosts to discuss the development of guidelines for the assessment of student learning and how this might relate to restructuring and institutional performance standards. The Provost advised that the faculty would report on the results of the faculty survey at the February meeting and deferred their report in the interest of time today.

At 11:00 a.m. the Rector called the meeting of the full Board to order.

Those present were:

Alvin P. Anderson
Charles A. Banks III
Robert A. Blair
Janet M. Brashear
John W. Gerdelman
Sarah I. Gore
R. Philip Herget III
Suzann W. Matthews

Anita O. Poston
Michael K. Powell, Rector
Jeffrey B. Trammell
Barbara B. Ukrop
Faculty representatives: Roger E. Franklin, Jr.
Colleen Kennedy
Student representative: Ryan M. Scofield

Absent: Thomas E. Capps
Jeffrey L. McWaters
Joseph J. Plumeri II

John Charles Thomas
Henry C. Wolf

Others present were:

Gene R. Nichol	Kiersten L. Boyce
James B. McNeer	Edward C. Driscoll, Jr.
P. Geoffrey Feiss	Michael J. Fox
Vernon R. Lindquist	W. Fanchon Glover
Stewart H. Gamage	Jackson N. Sasser
Samuel E. Jones	Michael L. Stump
Anna B. Martin	Brian W. Whitson
Sean M. Pieri	Russell E. Whitaker, Jr.
W. Samuel Sadler	Sandra J. Wilms

Also present were Assistant Attorneys General Deborah Love and Richard McGrath and members of the William and Mary Faculty Liaison Committee

In his opening remarks, the Rector reported that a good session was held at Richard Bland College yesterday and thanked Board members for attending. Mr. Powell also thanked the members of the College Diversity Committee for their hard work on the two-year effort to draft a diversity statement, noting that Mr. Trammell would discuss this further.

The Rector asked for any corrections to the minutes of the meeting on September 14-15, 2006. Hearing none, the Rector asked for a motion to approve the minutes as distributed. Motion was made by Mr. Gerdelman, seconded by Mr. Anderson and approved by voice vote.

The Rector moved that, pursuant to Section 2.2-3711.A.1., 3., 7., 8., and 10. of the Code of Virginia, the meeting be closed in order to discuss matters pertaining to specific personnel and the consideration of contracts; acquisition of real property for a public purpose; consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation; to discuss matters pertaining to gifts, bequests and fund raising activities; and to discuss matters pertaining to the consideration of honorary degrees. Motion was seconded by Ms. Brashear and approved by voice vote. The observers were asked to leave the room and the Board went into closed session at 11:05 a.m. Mr. Anderson and Ms. Poston recused themselves from the first portion of the session due to potential litigation conflicts. At 11:12 a.m. Mr. Anderson and Ms. Poston returned to the closed session.

The Board reconvened in open session at 12:04 p.m. The Rector moved adoption of the **Resolution** certifying the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Mr. Blair and approved by roll call vote of the Board members conducted by Secretary to the Board Michael Fox. (Certification **Resolution** is appended.)

Ms. Ukrop reported for the Richard Bland College Committee and thanked everyone who attended the meeting and groundbreaking yesterday. She reported that 100% of the Richard Bland College Foundation members had made contributions to the capital campaign and reiterated the challenge to the members of the Board to do likewise, thanking those who have already contributed.

Ms. Ukrop moved adoption of **Resolution 1**, Faculty Compensation Plan and Plans for Compensation and Personnel Administration for Administrative and Professional Faculty; **Resolution 2**, 2007 Budget Amendments, and **Resolution 3**, Support and Operating Agreement

Between Richard Bland College and Richard Bland College Foundation. Motion was seconded by Ms. Brashear and approved by voice vote. Mr. Anderson abstained on Resolution 3 due to his relationship with Kaufman and Towne Bank.

To comply with the provisions in the Bylaws, Mr. Powell moved adoption of **Resolution 13**, Agreement Between the Board of Visitors of The College of William and Mary in Virginia and Richard Bland College. Motion was seconded by Mr. Anderson and approved by voice vote. (**Resolution 13** is appended.)

President McNeer thanked the Board for their support of the campaign and reported that advertising was underway for the Director of Institutional Advancement position, noting that after that position was filled, an additional support staff person would be hired. Ms. Ukrop asked that the minutes reflect the good job President McNeer and Provost Lindquist had done in the absence of a director of institutional support, and thanked them on behalf of the Board.

Mr. Gerdelman reported for the Committee on Administration, noting that the committee had heard an update on restructuring from the Vice President for Finance inasmuch as the Provost was attending a meeting with members of SCHEV. Although the Associate Provost for Information Technology was not able to attend the meeting, Mr. Gerdelman advised that he had spoken previously with him to determine what information would be provided to the committee at each meeting. The Vice President for Administration provided a brief review on human resources and Mr. Gerdelman indicated that the committee's education would continue at future meetings. There were no action items.

Mr. Powell asked the Committee on Administration to assume responsibility for conducting a salary compensation survey annually for the presidents and staff before the April meeting.

In the absence of Mr. Wolf, Mr. Gerdelman reported for the Committee on Financial Affairs, noting the Committee had heard operating budget summary reports for William and Mary and the Virginia Institute of Marine Science along with a report from Wachovia Securities on investment performance.

Mr. Gerdelman asked for a motion to adopt **Resolution 4**, Receipt of the Consolidated Financial Report of the College of William and Mary in Virginia and Richard Bland College for the Fiscal Year Ended June 30, 2006, and **Resolution 5**, Receipt of the Financial Report of the Intercollegiate Athletic Department for the Fiscal Year ended June 30, 2006. Motion was made by Ms. Ukrop, seconded by Mr. Blair and approved by voice vote.

In the absence of Mr. Capps, Mr. Herget reported for the Committee on Audit, advising that the Committee had heard a report from the Director of Internal Audit, and discussed the issuance of the Comptroller's office's final directive on risk management and internal controls. Mr. Stump discussed the proposed 2007 Audit Work Plan. Mr. Herget moved adoption of **Resolution 6**, Approval of 2007 Internal Audit Work Plan. Motion was seconded by Mr. Gerdelman and approved by voice vote.

Mr. Blair reported for the Committee on Buildings and Grounds, noting that the Committee had heard from the College Building Official and the Director of Planning and Budget at VIMS. Vice President Anna Martin reported that the new design for the Business School was on time and on budget and Dean Virginia McLaughlin reported on the new School of Education. Mr. Blair

reported that it was the sense of the Committee regarding the School of Education that the College should proceed with a new building. There were no action items.

Ms. Poston reported for the Committee on Academic Affairs, noting that she had met with members of the faculty at dinner on Wednesday evening to discuss how the committee and liaison members could work together. The Provost reported on the recent meeting with the SCHEV Academic Affairs Committee and the discussion on the development of guidelines for the assessment of student learning, as this relates to the institutional performance standards. A brief discussion ensued regarding SCHEV.

Ms. Poston moved adoption of **Resolution 7**, Appointments to Fill Vacancies in the Administrative and Professional Faculty; **Resolution 8**, Retirement of L. Donelson Wright, School of Marine Science; and **Resolution 9**, Designated Professorships. Motion was seconded by Ms. Brashear and approved by voice vote. (**Resolution 9** is appended.)

The report of the Executive Committee was given in closed session.

Under old business. Mr. Powell reviewed the work of the College Committee on Diversity. President Nichol noted that the work of this committee began under President Sullivan, who established a committee of faculty, students and staff in 2004 and charged them with crafting a statement that would succinctly and powerfully highlight the College's commitment to an opening and welcoming community. A draft statement was developed and shared with the Faculty Assembly, Student Assembly and the staff organization, the Hourly and Classified Employees Association. Mr. Powell expressed his thanks to Mr. Trammell and Ms. Matthews for their willingness to meet with a working group of the campus committee to develop a statement that could be brought to the Board.

Mr. Trammell commended the work especially of Professor Michael Blakely, senior Richael Faithful and Assistant to the President and Director of Multicultural Affairs Chon Glover, noting the campus group had made remarkable progress but the working group had made a few edits so that what has evolved acknowledges the past and points to the future. Mr. Trammell introduced Ms. Glover and Ms. Faithful, who discussed the highlights of the procedure and their personal perspectives, offering their thanks to the Rector, Mr. Trammell and Ms. Matthews for their effort to participate in the discussion. Ms. Glover reported that the statement would be displayed on the College website and in all publications.

Following discussion, Mr. Powell moved adoption of **Resolution 10**. College of William and Mary Statement on Diversity. Motion was seconded by Ms. Ukrop and approved by voice vote. (**Resolution 10** is appended.)

Under new business, the Rector introduced two resolutions and asked the Secretary to read each one into the record. Following Ms. Matthews reading, Mr. Powell moved adoption of **Resolution 11**, Dedication of the Class of 1975 Timothy J. Sullivan Classroom, Marshall-Wythe School of Law. Motion was seconded by Ms. Matthews and approved by voice vote. (**Resolution 11** is appended.)

Following Ms. Matthews reading of the second resolution, Mr. Powell moved adoption of **Resolution 12**, Dedication of Ukrop Drive in Honor of Barbara Berkeley Ukrop '61 and James E. Ukrop '60. Motion was seconded by Ms. Matthews and approved by voice vote. (**Resolution 12** is appended.)

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Following a round of applause, President Nichol advised that the formal dedication of the new street would be held before the football game on Saturday.

The Rector moved that, pursuant to Section 2.2-3711.A.1., of the Code of Virginia, the meeting will be closed to discuss specific personnel. Motion was seconded by Ms. Matthews and approved by voice vote. All observers were asked to leave the room and the Board went into closed executive session at 12:47 p.m.

The Board reconvened in open session at 1:04 p.m. The Rector moved adoption of the **Resolution** certifying the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Ms. Ukrop and approved by roll call vote of the Board members by Secretary to the Board Michael Fox. (Certification **Resolution** is appended.)

Mr. Powell moved to adopt the items discussed in closed session, namely salary recommendations for Presidents McNeer and Nichol. Motion was seconded by Mr. Gerdelman and approved by voice vote.

There being no further business, the Board adjourned at 1:05 p.m.